

# MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Director of Planning and Development Services  
James Eckrich, Director of Public Works/City Engineer

SUBJECT: Planning & Public Works Committee Meeting Summary  
Thursday, March 9, 2017



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, March 9, 2017 in Conference Room 101.

In attendance were: **Chair Dan Hurt** (Ward III), **Councilmember Bridget Nations** (Ward II) and **Councilmember Nathan Roach** (Ward IV). (Councilmember Barbara McGuinness (Ward I) was absent.)

Also in attendance were: Planning Commission Chair Stanley Proctor; Jim Eckrich, Director of Public Works/City Engineer; Justin Wyse, Director of Planning & Development Services; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:32 p.m.

## I. APPROVAL OF MEETING SUMMARY

### A. Approval of the February 22, 2017 Committee Meeting Summary

Councilmember Roach made a motion to approve the Meeting Summary of February 22, 2017. The motion was seconded by Councilmember Nations and passed by a voice vote of 3-0.

The Committee discussed the Agenda Items in the order listed below.

## II. UNFINISHED BUSINESS

### B. Streetlights on Long Road

#### STAFF REPORT

Jim Eckrich, Director of Public Works/City Engineer, reported that the issue has been resolved. MoDOT has agreed to continue funding the streetlights on Long Road.

### III. NEW BUSINESS

#### A. Portable Generator for Pump Stations

##### STAFF REPORT

Jim Eckrich, Director of Public Works/City Engineer, stated that the City owns a portable generator that is located behind Target. This is intended to be a portable pump station for the Levee District to use in case there is a pump failure at one of the pump stations. The City owns and maintains this generator. It was originally thought that the City could potentially use the generator in other applications; however, it has never been used for any other application. The condition of the generator has deteriorated and it would cost approximately \$15,000 to repair it. The Levee District wants to keep the generator in service and is willing to fund the necessary repairs. Staff is recommending a transfer of ownership of the generator to the Levee District. The City's Purchasing Policy requires that the disposal of all equipment with a value over \$5,000 be approved by City Council, therefore, Staff is requesting approval of the transfer.

Councilmember Roach made a motion to forward to City Council with a recommendation to approve the transfer of ownership of the portable generator to the Monarch-Chesterfield Levee District. The motion was seconded by Councilmember Nations and **passed by a voice vote of 3-0**.

**[Please see the attached report prepared by Jim Eckrich, Director of Public Works/City Engineer, for additional information on Portable Generator for Pump Stations.]**

#### B. Public Works and Parks Policies 30 - 44

##### STAFF REPORT

In a continuing effort to review all City Council policies to ensure those policies are current and accurate, Jim Eckrich, Director of Public Works/City Engineer, presented Policies 30 to 44 for review:

Staff recommends repealing the following Policies:

**Policies 30-32: Subdivision Escrow and Inspection Procedure, Escrow Release, and Escrow Management:** The requirements for Escrows are detailed in Section 31-02-12 of the Unified Development Code. These are not "Policies."

**Policy 33: Required Information of Plot Plans:** Plan requirements are detailed within Section 31-02-11 of the Unified Development Code. This is an internal checklist and not a "Policy."

**Policy 34: Vertical Curbs:** This policy is not current.

**Policy 35: Sidewalk Widths:** The requirements for sidewalks are contained in the Unified Development Code Section 31-04-08(G).

**Policy 36: Street Cross Sections:** Requirements for streets are detailed in Section 31-04-09 of the Unified Development Code.

**Councilmember Roach made a motion to forward Public Works Policies #30-#36 to City Council with a recommendation to repeal, as recommended by Staff.** The motion was seconded by Councilmember Nations and **passed by a voice vote of 3-0.**

Staff recommends no change to the following Policies:

**Policy 41: Sanitary Sewer Lateral Tax Refund Program:** This Policy is current.

**Policy 42: Pavement Specifications and Acceptance Policy:** This Policy is current.

**Policy 44: City Hall Rental and Use Policy:** This Policy was updated in 2013 and is current.

**Councilmember Nations made a motion to forward Public Works Policies #41, #42 and #44 to City Council with a recommendation to retain them, as written.** The motion was seconded by Councilmember Roach and **passed by a voice vote of 3-0.**

Staff recommends that the following Public Works Policies be moved to Parks, Recreation and Arts. Revised Policies, as recommended by the Parks, Recreation, and Arts Committee, have already been approved at the February 6, 2017 City Council meeting.

**Policy 39: Parks Rules and Regulations**

**Policy 43: City Employee Admission to the Family Aquatic Center**

**Councilmember Nations made a motion to forward Public Works Policies #39 and #43 to City Council with a recommendation that they be moved to the Parks, Recreation, and Arts section of the City Policies, as recommended by Staff.** The motion was seconded by Councilmember Roach and **passed by a voice vote of 3-0.**

Staff also recommends repealing Policy #40.

**Policy 40: Vertical Curbs:** This Policy is not current and should be repealed.

**Councilmember Nations made a motion to forward Public Works Policy #40 to City Council with a recommendation to repeal, as recommended by Staff.** The motion was seconded by Councilmember Roach and **passed by a voice vote of 3-0.**

Staff recommends a revision to Policy #38 as follows:

**Policy 38: Street Snow Removal Recoupment Program:** The existing Policy was revised in 2013. However, the Policy should be revised to reflect that the program is submitted to the Planning and Public Works Committee each fall for a funding recommendation and then to City Council for approval.

**Councilmember Nations made a motion to forward Public Works Policy #38 to City Council with a recommendation to approve, as amended by Staff.** The motion was seconded by Councilmember Roach and **passed by a voice vote of 3-0.**

Staff recommends a revision to Policy #37 as follows:

**Policy 37: Streambank Erosion Assistance:** Staff recommends replacing the existing policy with the proposed policy, which details how Staff assists residents with erosion problems on private property.

**Councilmember Nations made a motion to forward Public Works Policy #37 to City Council with a recommendation to approve, as amended by Staff.** The motion was seconded by Councilmember Roach and **passed by a voice vote of 3-0.**

**[Please see the attached report prepared by Jim Eckrich, Director Public Works/City Engineer, for additional information on Public Works Policies 30-44.]**

## **II. UNFINISHED BUSINESS**

### **A. Placement of Solid Waste Containers**

#### **STAFF REPORT**

As directed by the Planning & Public Works Committee, Jim Eckrich, Director of Public Works/City Engineer, stated Staff has prepared an ordinance revising Section 25-28(a) of the Municipal Code. The ordinance requires that residents store their solid waste containers inside the garage or within any side or rear yard, such that the containers are not visible from any street which abuts the property.

#### **Discussion**

Councilmember Roach stated he believes the ordinance will not have the intended effect to put an end to the debate. If the Ordinance is passed, one resident has told him that she will go to every house in Chesterfield and report every single violation. Councilmember Roach stated that he drove his subdivision and believes that there would be 11 violations within his subdivision alone. He questioned whether the storage of cans in the side yard should really be a code violation.

Jim Eckrich, Director of Public Works/City Engineer, stated that the current Ordinance reads: *The containers shall be stored in a place not visible from the street which the residential structure faces.* One option to clarifying the ordinance could be to allow residents to store containers behind their building line in a side or rear yard. This was option #1 in his original memorandum considered by the Commission at its last meeting. If Council proceeded in that manner, individual subdivisions could still further restrict that containers cannot be visible from any street which abuts the property.

There was further discussion on the placement of trash containers and how it would affect residents. Mr. Eckrich stated that if the Committee desires to establish a community standard whereby trash containers cannot be visible from any street, it should be noted that it will affect a lot of residents. After further discussion, it was agreed that there is no clear-cut, easy answer. Mr. Eckrich stated the issue did not have to be acted upon immediately and suggested that since

this issue affects many residents across all four wards, it might be more prudent to discuss it at a future Committee of the Whole Meeting.

**Councilmember Nations made a motion to hold the Placement of Solid Waste Containers Ordinance until the next Committee of the Whole meeting.** The motion was seconded by Councilmember Roach and **passed by a voice vote of 3-0.**

**IV. OTHER** – None.

**V. ADJOURNMENT**

The meeting adjourned at 5:50 p.m.