

CHESTERFIELD HISTORIC AND LANDMARKS PRESERVATION COMMITTEE

MINUTES MAY 15, 2014, 5:30PM

Members Present: Ann Chrissos, George Chrissos, Jane Durrell, Bill England, Ted Goedecke, Lynne Johnson, Anne Lewis, Don McKay, Rena Rothwell, Tom Rothwell, Arland Stemme

Guests: Barry Flachsbart and Zelli Fischetti

Nancy Greenwood, City Council Liason

John Boyer, Planning Department Staff

Minutes from March 13, 2014 approved.

Treasurer's Report, Arland Stemme: April income - \$142.50; Total \$22,876

Mr. Zelli Fischetti introduced as speaker from the State Historical Society of Missouri, St Louis Office. He recommended cataloging individual items with simple system, labeling and scanning photographs for easy retrieval from acid free boxes and folders. (He offered acid free boxes for storage.) Recommended one collection. Recommended photo copying old documents before they deteriorate. Transcribe all Oral Interviews and make oral histories an ongoing project. Use Mylar folders for negatives. Scan and ID as much as possible but keep originals, especially photographs. Keep collection focused on Chesterfield. Get 3 dimensional items into museums. Make archives publicly available and keep archives secure. Mr. Fischetti stressed that his office would help the CHLPC organize the cataloging.

Questions were asked of the Speaker and Anne Lewis presented her suggestion of having citizens be able to edit historical information on the web. Lynne announced that the CHLPC would be able to use the services of a light-duty police officer during the summer months to scan and catalog.

New Business:

Jane Durrell presented an analysis of what duties would be required to produce an historic calendar for 2015. Members volunteered to perform the 8 steps needed for the calendar process. We will ask for the Chesterfield Chamber of Commerce to help us with supporters and distribution. Bill, Tom, Lynne, Ann Chrissos, and Barry Flachsbart will help Jane and Arland.

Lynne passed around a form requesting members to state if they want to be considered for another 3 year CHLPC term starting October 1, 2014.

The next meeting will be Wednesday, June 18 at 5:30. This is a change.