

**PLANNING COMMISSION
OF THE CITY OF CHESTERFIELD
MEETING SUMMARY
NOVEMBER 27, 2023**

The meeting was called to order at 7:00 p.m.

I. ROLL CALL

PRESENT

Commissioner Walter Bilgram
Commissioner Gail Choate
Commissioner Khalid Chohan
Commissioner Allison Harris
Commissioner John Marino
Commissioner Jane Staniforth
Commissioner Steven Wuennenberg

ABSENT

Commissioner Debbie Midgley
Chair Guy Tilman

Councilmember Merrell Hansen, Council Liaison
Mr. Nathan Bruns, representing City Attorney Christopher Graville
Mr. Justin Wyse, Director of Planning
Mr. Isaak Simmers, Planner
Ms. Petree Powell, Assistant City Planner
Ms. Erica Blesener, Recording Secretary

Chair Tilman acknowledged the attendance of Councilmember Merrell Hansen, Council Liaison; and Council Member Mary Monachella, Ward I.

II. PLEDGE OF ALLEGIANCE

III. SILENT PRAYER

IV. PUBLIC HEARINGS – None.

V. APPROVAL OF MEETING SUMMARY

Commissioner Choate made a motion to approve the Meeting Summary of the November 13, 2023 Planning Commission Meeting. The motion was seconded by Commissioner Marino and **passed by a voice vote of 7 to 0.**

VI. PUBLIC COMMENT – None.

VII. SITE PLANS, BUILDING ELEVATIONS, PLATS, AND SIGNS

- A. Burkhardt Place, Lot 11:** An Amended Site Development Section Plan, Landscape Plan, and Amended Architectural Elevations for an office building located on a 0.32-acre tract of the Historical District, located on the south side of Old Chesterfield Road, zoned “PC”-Planned Commercial District with Landmark Preservation area.

Commissioner Staniforth, representing the Site Plan Committee, made a motion recommending approval of the Site Development Plan, Landscape Plan, Lighting Plan, Architectural Elevations and Architect’s Statement of Design for **Burkhardt Place, Lot 11**. The motion was seconded by **Commissioner Marino** and **passed** by a voice vote of 7 to 0.

- B. St. John’s United Church of Christ, Sign Package:** A Sign Package for a 7.05-acre tract of land zoned “NU” Non-Urban District located just southeast of the intersection of Olive Boulevard and East Chesterfield Parkway.

Commissioner Staniforth, representing the Site Plan Committee, made a motion recommending approval of the Sign Package for **St. John’s United Church of Christ**. The motion was seconded by **Commissioner Marino** and **passed** by a voice vote of 7 to 0.

VIII. UNFINISHED BUSINESS – None.

IX. NEW BUSINESS – None.

X. COMMITTEE REPORTS – None.

XI. ADJOURNMENT

The meeting adjourned at 7:03 p.m.

Jane Staniforth, Secretary