

## MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Planning Director *JW*  
James Eckrich, Director of Public Works/City Engineer *JME*

SUBJECT: Planning & Public Works Committee Meeting Summary  
Thursday, November 9, 2023



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, November 9, 2023 in Conference Room 101.

In attendance were: **Chair Merrell Hansen** (Ward IV); **Councilmember Mary Monachella** (Ward I), **Councilmember Mary Ann Mastorakos** (Ward II), and **Councilmember Dan Hurt** (Ward III),

Also in attendance were: Jim Eckrich, Director of Public Works/City Engineer; Justin Wyse, Planning Director served as Recording Secretary at the meeting.

The meeting was called to order at 5:30 p.m.

### I. APPROVAL OF MEETING SUMMARY

#### A. Approval of the September 21, 2023 Committee Meeting Summary

Councilmember Mastorakos made a motion to approve the Meeting Summary of September 21, 2023. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0.**

### II. UNFINISHED BUSINESS

### III. NEW BUSINESS

#### A. 2024 Proposed Planning & Public Works Committee Meeting Schedule

Councilmember Hurt motioned to approve the 2024 Planning & Public Works Meeting Schedule. The motion was seconded by Councilmember Mastorakos and **passed by a voice vote of 4-0.**

#### B. Public Street Acceptance - Burkhardt Place

##### STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer explained that Public Works staff recently conducted an inspection of a portion of the Burkhardt Place which was constructed in association with the Wildhorse Village subdivision. Based on the inspection, Staff has determined that the portion of Burkhardt Place meets the City of Chesterfield's design and construction standards for acceptance as public street.

## DISCUSSION

### Motion

Councilmember Hurt made a motion to forward Public Street Acceptance - Burkhardt Place to City Council with a recommendation to approve. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0**.

## **C. Public Street Acceptance - Grand Reserve**

### STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer explained that Public Works staff recently conducted an inspection of the Grand Reserve subdivision. As part of the inspection, Staff has determined that the following streets meet the City of Chesterfield's design and construction standards for acceptance as public streets: Grand Reserve Drive and Grand Reserve Court.

## DISCUSSION

### Motion

Councilmember Monachella made a motion to forward Public Street Acceptance - Grand Reserve to City Council with a recommendation to approve. The motion was seconded by Councilmember Mastorakos and **passed by a voice vote of 4-0**.

## **D. Parking Restriction on St. Louis County Roads**

### STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer explained that St. Louis County has recently implemented parking restrictions on three roadways in Chesterfield Valley – Wings Corporate Drive, Buzz Westfall Drive, and Paul Haglin Drive.

In order for the City of Chesterfield to enforce these parking restrictions it is necessary for them to be added to Title III, Schedule VII of the City of Chesterfield Municipal Code.

## DISCUSSION

### Motion

Councilmember Mastorakos made a motion to forward Parking Restriction on St. Louis County Roads to City Council with a recommendation to **approve**. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0**.

## **E. Traffic Control Signals - Wild Horse Creek Road**

### STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer explained that as part of the Wildhorse Village Development the developer has constructed several improvements to Wild Horse Creek Road and Chesterfield Parkway, including new traffic signals and a connection to Burkhardt Place.

### DISCUSSION

Several Councilmembers discussed the traffic signals and warrants for traffic signals. Mr. Eckrich clarified that the decision to install a traffic signal on a St. Louis County roadway solely resides with St. Louis County. The matter before the Planning and Public Works Committee today is simply to recognize that the signals exist so that they can be incorporated into the City Code and enforced.

#### Motion

**Councilmember Monachella made a motion to forward Traffic Control Signals - Wild Horse Creek Road to City Council with a recommendation to **approve**. The motion was seconded by Councilmember Mastorakos and **passed by a voice vote of 4-0**.**

### **F. Snow Removal Recoupment Program for Private Streets 2024 Funding Authorization**

#### STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer presented an overview of the Private Street Snow Removal Reimbursement Program. There are currently 51 subdivisions eligible for reimbursement under the program and requests for reimbursement vary significantly from subdivision to subdivision.

### DISCUSSION

#### Motion

**Councilmember Hurt made a motion to forward Snow Removal Recoupment Program for Private Streets - 2024 Funding Authorization to **City Council with a recommendation to approve**. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0**.**

Councilmember Hansen discussed the current limitations of the program and noted that while costs have significantly increased since the program was last reviewed, additional funding has not been allocated. Mr. Eckrich explained the funding parameters set within the Policy and clarified that the allocation of additional funding would require a revision to the Policy. **Councilmember Hansen made a motion to direct staff to review the funding allocation and bring information back to the Planning and Public Works Committee so that a determination can be made as to whether the Policy should be revised. The motion was seconded by Councilmember Mastorakos and **passed by a voice vote of 4-0**.**

### **G. Public Street Acceptance - Fienup Farms – Plats 1 and 3**

#### STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer explained that Public Works staff recently conducted an inspection of Plats 1 and 3 of the Fienup Farms Subdivision. As part of the

inspection, Staff has determined that the following streets meet the City of Chesterfield's design and construction standards for acceptance as public streets:

- Harvester Drive (Plat 1)
- Pine Summit Drive (Plat 1)
- Fienup Lake Drive (Plat 1)
- Deer Antler Court (Plat 1)
- Patchwork Fields (Plat 1)
- Fienup Farms Blvd. (Plat 3)

### **DISCUSSION**

#### **Motion**

**Councilmember Hansen made a motion to forward Public Street Acceptance - Fienup Farms Plats 1 and 3 to City Council with a recommendation to approve. The motion was seconded by Councilmember Mastorakos and **passed by a voice vote of 4-0.****

#### **IV. OTHER**

#### **V. ADJOURNMENT**

The meeting adjourned at 6:22 p.m.