



**Finance and Administration Committee of the Whole  
Record of Proceeding  
October 10, 2023**

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The Finance & Administration Committee of the Whole met on October 10, 2023. Those in attendance included: Chairperson Michael Moore, Ward III; Council Committee Member Barbara McGuinness, Ward I; Council Committee Member Aaron Wahl, Ward II; Council Committee Member Gary Budoor, Ward IV; City Administrator Mike Geisel and Finance Director Jeannette Kelly. Those also in attendance included: Councilmember Merrell Hansen, Ward IV; Director of Public Works/City Engineer Jim Eckrich; Director of Planning Justin Wyse; Police Chief Ray Johnson; Captain Cheryl Funkhouser; Captain Dan Dunn; Assistant City Administrator Elliot Brown; and City Clerk Vickie McGownd. There were approximately 5 other attendees.

[Councilmember Dan Hurt, Ward III, arrived at 5:41 p.m.]

Mayor Bob Nation, Councilmember Mary Monachella, Ward I, and Councilmember Mary Ann Mastorakos, Ward II, were absent.

Chairperson Michael Moore called the meeting to order at 5:30 p.m.

**Approval of Minutes**

Chairperson Moore asked if there were any comments or changes to the October 3, 2023 F&A Committee of the Whole minutes. Hearing none, Councilmember Budoor made a motion, seconded by Councilmember McGuinness, to approve the October 3, 2023 F&A Committee of the Whole minutes. A voice vote was taken with a unanimous affirmative result (5-0) and the motion was declared passed.

**Budget Presentation**

City Administrator Mike Geisel and Director of Finance Jeannette Kelly presented the proposed 2024 Budget to the Committee of the Whole (presentation attached). Questions were asked and discussion ensued throughout the presentation.

Mr. Geisel indicated that this budget shows \$2.9 million net revenues over expenditures in the General and Park Funds, which are the only two funds intended to carry a fund

balance. The 40% reserve policy applies only to the General Fund. These projections include the Fraternal Order of Police (FOP) currently contracted compensation step increases for officers and sergeants; but does not yet include merit increases for non-FOP employees.

Mr. Geisel stated that this budget year has been very strong – it has been helped by American Rescue Plan Act (ARPA) funds, pre-paid debt and other benefits – however, the City continues to have long-term revenue concerns to consider, going forward.

**Merit Pool**

Mr. Geisel explained that according to the current policy, the pay plan adjusts annually by the consumer Price Index (CPI) for the twelve months ended June of the prior year. The June 2023 CPI was 2.4%. The annual CBIZ recommendation was for a 5% merit compensation pool and a 3.6% structural adjustment. A chart with estimates of the impact on personnel costs at various percent increases was provided to aid in the merit pool discussion.

The Committee of the Whole decided to take no action on the merit pool until the October 30 Budget Workshop.

**Adjournment**

The meeting was adjourned at 7:00 p.m.

Respectfully submitted:

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Mike Geisel  
City Administrator

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Vickie McGownd  
City Clerk

APPROVED: \_\_\_\_\_