


Date: July 29, 2022
To: Michael Geisel, City Administrator
Cc: Jeannette Kelly, Finance Director
From: Chief Ray Johnson 
RE: Personnel request – 2023 Budget

The purpose of this memorandum is to submit for your consideration the following Police Department personnel request for the fiscal year 2023;

Personnel request:

The addition of one (1) police officer to the Police Department's staffing, increasing our authorized strength from 99 to 100 full-time commissioned police officers to allow for the assignment of an officer to the St. Louis Fusion Center as a Strategic Intelligence Analyst, salary and benefits of which will be fully funded by the East-West Gateway Council Homeland Security grant.

Cost: \$ 81,434.00 Fully offset by East West Gateway (no additional cost to Chesterfield)

First year cost estimates are based upon information provided by Jody Rhodes, Human Resources Director and reflects the provision of health care for health insurance coverage for providing "family" health insurance coverage for one officer. The grant will cover this full cost of an officer.

Justification:

As you are aware, the East West Gateway has offered to fully fund all personnel costs associated with the assignment of a Chesterfield Police Officer to the Fusion Center. We had temporarily assigned an officer for this purpose in 2022, but East West Gateway has now requested that the assignment be on a semi-permanent basis. In effect, we will increase our total headcount by one officer, assign that officer to the Fusion Center, and all costs will be covered by East West Gateway. That in turn, provides for Chesterfield to operate with its full force of commissioned officers, while maintaining the presence and benefits of participating at the Fusion Center. This partnership is to assist the Fusion Center in accomplishing their mission of providing a more safe and secure environment for St. Louis area communities, by employing the Analyst to collect, process, analyze and share information with Federal, State and local law enforcement entities that threatened the safety and security of the citizens of the community. The salary and benefits of the Chesterfield Police Officer detached from our department to serve in this assignment will be paid in full by the East-West Gateway Council, in accordance with a grant procured by the Council from the Department of Homeland Security.

The City of Chesterfield will be recouping all costs associated with this partnership with the East-West Gateway Council and the requested officer will replace the Officer assigned to the Fusion Center. Thank you for your consideration. If you should need additional information, please advise.

Please forward this request for an additional police officer to the PH&S for review and consideration. If favorably considered, it will be forward to the F&A Committee per Council Policy.

McTeir
2022/8/8

**CITY OF CHESTERFIELD
POLICY STATEMENT**

FINANCE AND ADMINISTRATION	NO.	18
SUBJECT	INDEX	FA
Requests for Additional Staff		
DATE ISSUED	DATE REVISED	
8/16/99		

POLICY:

Requests for additional staffing must go through a two-step process, as described below:

1. Requests are reviewed/approved by the appropriate Committee of City Council to determine need.
2. The request is then forwarded to the Finance and Administration Committee, for discussion of implications, both to the current budget and the Five-Year Budget.
3. The request is then forwarded to City Council, along with the recommendations of both Committees, for a final decision on funding.

RECOMMENDED BY:

Jim Ha

 Department Head/Director/Council Committee (if applicable) _____
Date

APPROVED BY:

 City Administrator _____
Date

 City Council (if applicable) _____
Date