



Finance and Administration Committee Record of Proceeding July 11, 2022

The Finance and Administration Committee met on Monday, July 11, 2022. Those in attendance included: Vice- Chairperson Michael Moore, Ward III; Councilmember Mary Monachella (acting as proxy for Council Committee Member McGuinness), Ward I; Council Committee Member Gary Budoor Ward IV; City Administrator Mike Geisel; and Finance Director Jeannette Kelly. Those also in attendance included: Council Committee Member Barbara McGuinness (via-phone), Ward I; Councilmember Mary Ann Mastorakos, Ward II; Councilmember Merrell Hansen, Ward IV; Mayor Bob Nation; Director of Planning, Justin Wyse; Director of Public Works, Jim Eckrich; Asst. to City Administrator/Deputy City Clerk Molly Taylor and one other additional guest.

Council Committee Member Aaron Wahl, Ward IV absent.

Councilmember Monachella was present acting on behalf of Councilmember McGuinness who assigned her proxy rights. Councilmember McGuinness participated by conference phone, but Councilmember Monachella voted on her behalf.

Vice-Chairperson Michael Moore called the meeting to order at 4:00 p.m.

Approval of Minutes

Councilmember Budoor, made a motion, seconded by Councilmember Moore to approve the F&A Committee Meeting minutes from June 3, 2022. The motion passed unanimously, 3-0 by voice vote and was declared passed.

Neighborhood Improvement District

Councilmember Moore, made a motion, seconded by Councilmember Budoor to recommend approving the revised NID policy as presented by Staff. The motion passed unanimously, 3-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

Community Improvement District

Councilmember Moore, made a motion, seconded by Councilmember Monachella to recommend approving the revised CID policy as presented by Staff. The motion passed unanimously, 3-0 by voice vote and was declared

passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

Occupancy Permit Update

At the June 13, 2022 Finance and Administration Committee meeting members directed staff to move forward with an ordinance adopting a re-occupancy permit requirement for residential rental units. Director of Planning, Justin Wyse, provided an update to Committee to make them aware that St. Louis County cannot differentiate properties based on owner status. They can however differentiate between single-family (Type I) or multi-family (Type II) properties. After brief discussion Councilmember Monachella, made a motion, seconded by Councilmember Moore, to recommend that the City contract with St. Louis County and require “Residential Re-Occupancy Permits” for both Type 1 and Type 2 properties. The motion passed unanimously, 3-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

Employee Benefit Recommendation

City Administrator, Mike Geisel, presented to Committee a three-tier recommendation of modifications to the City’s Employee benefits package. Changes include elimination of the sick leave incentive program, adopting Juneteenth as a City holiday, and adding 5 personal days which expire at the end of the employee’s first year, year. After brief discussion Councilmember Moore, made a motion, seconded by Councilmember Budoor, to approve the recommendations as presented by Executive Staff, including the authorization to authorize the benefit changes to the Fraternal Order of Police agreement, for their consideration. The motion passed unanimously, 3-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

Gamble & Schlemeier Contract

City Administrator, Mike Geisel, recommended renewal of the Gamble & Schlemeier professional services contract that is set to expire in August of 2022, for another 12-month term. Councilmember Moore, seconded by Councilmember Monachella, recommended to extend the Gamble & Schlemeier contract for another 12-month term. The motion passed unanimously, 3-0 by voice vote and was declared passed. This recommendation will be forwarded to the City Council for review and consideration at their 7/18/2022 meeting.

Financial Update

Director of Finance, Jeannette Kelly, provided a financial update to Committee.

Adjournment

The meeting was adjourned at 5:05 p.m.

Respectfully submitted:

Jeannette Kelly
Finance Director

Molly Taylor
Deputy City Clerk

Approved: _____

DRAFT