

**CITY OF CHESTERFIELD  
POLICY STATEMENT**

**FINANCE AND ADMINISTRATION**

**NO.**

**SUBJECT**

**Public Participation at Standing Committee Meetings**

**INDEX**

**FA**

**DATE  
ISSUED**

**DATE  
REVISED**

**PURPOSE:**

To encourage and allow meaningful, effective, and timely exchange of information and perspectives between residents and council members during council committee meetings. Concurrently, it is not intended to prolong committee meetings, violate Missouri sunshine law, or allow non-productive, or otherwise unprofessional discourse.

**POLICY:**

It is the policy and expectation of the Chesterfield Mayor and City Council to encourage and solicit public input into the decision-making process.

It is recognized and accepted that members of the public may have additional information previously unknown to the Mayor and/or City Councilmembers.

The Mayor and Councilmembers wish to create a welcoming and inclusive culture and atmosphere within the City of Chesterfield;

Committee chairs should provide opportunities for the public to ask questions and provide relevant information relative to agenda items during meetings of Council Standing Committee meetings.

In order to assure compliance with Missouri's sunshine law (RSMo 610.021) commentary and discussion may only relate to items on the Committee agenda. No discussion or debate is to be allowed on any topic or issue not directly related to a topic which is specifically included on the official committee agenda.

The purpose of public interaction is to ensure public participation, increase understanding, fact finding, analysis, and to perfect legislation and policy. It is

not the intent or purpose of this public interaction to encourage debate, interrogation, bloviating, pettifogging, or personal interactions. In order to maintain order and productivity, The Chair may, in their sole discretion, limit the duration and content of public comment and interaction as may be necessary to maintain decorum and productivity.

RECOMMENDED BY:

\_\_\_\_\_  
Department Head/Director/Council Committee (if applicable)

\_\_\_\_\_  
Date

APPROVED BY:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Council (if applicable)

\_\_\_\_\_  
Date