

MEMORANDUM

DATE: July 16, 2021
TO: Jeannette Kelly, Finance Director
FROM: John Hughes, Assistant Finance Director
SUBJECT: Deposit accounts and signors



John Hughes

Staff is requesting and recommending that City Council adopt the attached generic resolution in order to facilitate authorized City Staff to invest City funds in various financial institutions. This authority is already a designated responsibility of the Director of Finance and City Administrator by code, but financial institutions are requiring that we provide a Council approved resolution indicating same, prior to opening an account.

As we are in the process of opening new accounts to invest City funds at higher interest yields, it has become more prevalent that financial institutions require a certification certifying that City Council, at a duly and regularly called meeting, adopted the following resolution:

That the financial institution...be, and it hereby is designated as, a depository for the funds of this entity, which may be withdrawn on checks, drafts...or other orders for the payment of monies bearing the following appropriate number of signatures:" with the signors listed thereafter.

In the Report from the City Administrator section of the August 5, 2019, City Council meeting minutes, "Mr. Geisel reported that a Resolution is required in order to move deposits from Sterling Bank to a different financial institution. Councilmember McGuinness made a motion, seconded by Councilmember Keathley, to approve a proposed resolution naming Acting Director of Finance John Hughes and City Administrator Mike Geisel as authorized account representatives for City deposits held at Sterling Bank. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. The successful resolution became Chesterfield Resolution No. 454."

Since Resolution #454 was specific to Sterling Bank, we now need a resolution to be cited that allows us to truthfully attest that we are in compliance with the verbiage of the new institution's resolution. Therefore, I request and recommend the following resolution be reviewed by the Finance and Administration Committee and subsequently passed on to City Council with an affirmative recommendation:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ACTING CITY ADMINISTRATOR, FINANCE DIRECTOR, ACTING FINANCE DIRECTOR, ASSISTANT FINANCE DIRECTOR, AND ACTING ASSISTANT FINANCE DIRECTOR AS THE AUTHORIZED ACCOUNT REPRESENTATIVES FOR CITY DEPOSITS HELD AT FINANCIAL INSTITUTIONS.

WHEREAS, the City of Chesterfield has funds deposited at various financial institutions; and

WHEREAS, the City is in the process of opening new accounts at new financial institutions; and

WHEREAS, the financial institutions' applications for new accounts require certification by a governing board that the financial institution be designated as a depository for the funds of the City; and

WHEREAS, the City's Resolution No. 454 identified only one financial institution, and identified the signors specifically by name and title; and

WHEREAS, a more all-inclusive resolution would expedite opening new accounts at new financial institutions without the need for numerous City Resolutions

NOW, THEREFORE, BE IT RESOLVED that the City of Chesterfield hereby affirm that the City Administrator, Acting City Administrator, Finance Director, Acting Finance Director, Assistant Finance Director, and Acting Assistant Finance Director are authorized signers for any and all deposits held at any and all financial institutions.

BE IT FURTHER RESOLVED that the City Administrator, Acting City Administrator, Finance Director, Acting Finance Director, Assistant Finance Director, and Acting Assistant Finance Director are authorized by the City of Chesterfield to manage said deposits in accordance with the City's approved investment policies.

PASSED THIS DAY, August _____, 2021, BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CHESTERFIELD

Presiding Officer

Bob Nation, Mayor

Attest:

City Clerk – Vickie McGownd