

**CITY OF CHESTERFIELD
POLICY STATEMENT**

PARKS, RECREATION AND ARTS

NO. 6

SUBJECT Chesterfield Citizens Environmental Advisory Committee

Index PRA

DATE February 15, 2018

DATE

ISSUED

REVISED

POLICY

I. Purpose:

This policy is to establish the identity, composition, mission, method of operation, and oversight of the **Chesterfield Citizens Environmental Advisory Committee**.

II. Description:

The Chesterfield Citizens Environmental Advisory Committee (CCEAC) will be a non-statutory committee set up to serve as an advisory committee for the Parks, Recreation and Arts Department on recommendations for implementation, recommendations on recycling, environmental and nature oriented issues and concerns for the residents of Chesterfield.

III. Reports to:

The Chesterfield Citizens Environmental Advisory Committee (CCEAC) will be under the direct supervision and control of the Parks, Recreation and Arts Department and the Parks Recreation and Arts Director. The Parks, Recreation and Arts Director will be the Department liaison to the Committee, attends all meetings, and works in concert with the members of the group to ensure that the goals of both entities are being met within the best interest of the City of Chesterfield.

IV. Membership:

“Chesterfield Citizens Environmental Advisory Committee (CCEAC) is comprised of up to 17 Chesterfield residents. Membership shall consist of not more than four residents from each of the four wards plus one additional member “at large”. The Committee Chair will be selected from one of the residents serving on the Committee. Membership at any given time may fluctuate due to the resident’s interest to serve. The Chair of the Committee shall be voted on annually by the Committee and the Chair may serve not more than four consecutive years. If the Chair serves for four years consecutively, they shall be ineligible to serve as the Committee Chair for at least two consecutive years following their four year term as Chair. “

V. Appointment:

Appointments to the Chesterfield Citizens Environmental Advisory Committee require that the individual be a resident of the City of Chesterfield. Appointments are made by the Mayor, with the confirmation from both councilmembers of the ward in which the appointee resides.

VI. Funding

The City provides annual funding to CCEAC to enable them to accomplish their mission. Those funds are included as a line-item in the Parks Department's Expense Budget which comes from the General Fund and the tracking and approval of all expenditures is the responsibility of the Parks, Recreation and Arts Department. All proposed programs and expenditures of any funds by CCEAC must be approved by the Director of Parks, Recreation and Arts prior to expenditures being allowed.

VII. Mission:


- Research and recommend implementation, improvements, and extensions of all recycling issues relevant to the City
- Investigate and identify environmental issues to enhance the City's quality of life.
- Provide material and discussion for education in the areas of recycling, conservation, and control of our environment.
- Serve as a source of feedback to the Parks, Recreation and Arts Department for citizen's recommendations and concerns for recycling and environmental issues.

RECOMMENDED BY:



 Department Head/Council Committee (if applicable)

2-21-2018
 Date

APPROVED BY:


 City Administrator

2/21/2018
 Date


 City Council (if applicable)

2/21/2018
 Date