

**DATE:** September 23, 2019  
**TO:** Michael O. Geisel, City Administrator  
John Hughes, Acting Finance Director  
**FROM:** Vickie McGownd, City Clerk *vjm*  
**SUBJECT:** City Council Policy No. 10  
Speakers – City Council Meetings

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As directed by the Finance and Administration Committee of the Whole on September 3, 2019, I have revised City Council Policy No. 10 – Speakers – pertaining to the deadline for submittal of speaker cards and the purpose of the public comment portion of City Council meetings.

Attached to this memo are the existing policy and the recommended policy as revised.

**Action Recommended**

Please add this item to the October 1, 2019 Finance and Administration Committee of the Whole Budget Workshop agenda for consideration and approval.

**CITY OF CHESTERFIELD  
POLICY STATEMENT**

<b>CITY COUNCIL</b>		<b>NO.</b>	<b>10</b>
<b>SUBJECT</b>	<b>Speakers - City Council Meetings</b>	<b>INDEX</b>	<b>CC</b>
<b>DATE ISSUED</b>	<b>9/17/89</b>	<b>DATE REVISED</b>	<b>1/4/17 9/5/18</b>

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**POLICY:**

Individuals who seek to address City Council are allowed to speak without cross-examination by members of City Council. Individual speakers will be given four (4) minutes to address City Council. Speakers representing a group will be given five (5) minutes. Speakers must sign up with the City Clerk within ten (10) minutes after the meeting has started.

**RECOMMENDED BY:**

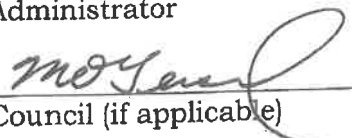
\_\_\_\_\_  
Department Head/Director/Council Committee (if applicable)

\_\_\_\_\_  
Date

**APPROVED BY:**

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
City Council (if applicable)

**12/12/18**  
\_\_\_\_\_  
Date

**CITY OF CHESTERFIELD  
POLICY STATEMENT**

**CITY COUNCIL**

**No. 10**

**SUBJECT: SPEAKERS - CITY COUNCIL MEETINGS**

**INDEX: CC**

**DATE ISSUED: 9/17/89**

**DATE  
REVISED: 10/1/19**

**POLICY:**

Individuals are welcomed and encouraged to participate and address City Council during the Communications and Petitions portion of the meeting. This portion of the meeting is intended to be an opportunity for the public to express their opinions, and Councilmembers may respond if desired.

Individual speakers will be given four (4) minutes to address City Council. Speakers representing a group will be given five (5) minutes. Speakers are asked to submit a speaker card to the City Clerk before the meeting is called to order, but not later than the close of public comment.

**RECOMMENDED BY:**

\_\_\_\_\_  
Department Head/Director/Council Committee  
(if applicable)

\_\_\_\_\_  
Date

**APPROVED BY:**

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Council (if applicable)

\_\_\_\_\_  
Date