



**Finance and Administration Committee of the Whole
Record of Proceeding
October 1, 2019**

The Finance and Administration Committee of the Whole met on October 1, 2019. Those in attendance included: Chairperson Michael Moore, Ward III; Council Committee Member Ben Keathley, Ward II; Council Committee Member Barbara McGuinness, Ward I; Council Committee Member Michelle Ohley, Ward IV; City Administrator Mike Geisel; and Acting Finance Director John Hughes. Those also in attendance included: Mayor Bob Nation; Councilmember Mary Monachella, Ward I; Councilmember Mary Ann Mastorakos, Ward II; Councilmember Tom DeCampi, Ward IV; Director of Public Works/City Engineer Jim Eckrich; Director of Planning and Development Services Justin Wyse; Police Chief Ray Johnson; Police Captain Mike Thompson; Police Captain Cheryl Funkhouser; Director of Parks, Recreation and Arts Thomas McCarthy; IT Director Matt Haug; incoming Finance Director Jeannette Kelly and City Clerk Vickie McGownd.

Chairperson Michael Moore called the meeting to order at 5:30 p.m.

Approval of Minutes

Chairperson Moore asked if there were any comments or changes to the September 3, 2019 Finance and Administration Committee of the Whole meeting minutes. Hearing none, Councilmember McGuinness made a motion, seconded by Councilmember Keathley, to approve the September 3, 2019 Finance and Administration Committee of the Whole meeting minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

[Councilmember Dan Hurt, Ward III, arrived at 5:33 p.m.]

City Council Policy No. 10 – Speakers

Proposed revisions to City Council Policy No. 10 (Speakers – City Council Meetings) were presented as previously instructed by the Finance and Administration Committee of the Whole. Councilmember McGuinness made a motion, seconded by Councilmember Keathley, to remove the words “if desired” from the end of the first paragraph of City

Council Policy No. 10 (Speakers – City Council Meetings). A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Budget Workshop - Overview

City Administrator Mike Geisel gave a brief overview of the 2020 proposed budget with all recent updates included. He reminded City Council that the proposed budget reflects the City's strategy for a level debt service using previous set-asides for debt pre-payment. More than \$4 million has previously been set aside for this purpose.

Mr. Geisel estimated the projected unreserved General Fund balance above the 40% reserve policy threshold, at the end of 2020 to be more than \$4 million not including the Neighborhood Improvement District (NID) investments.

Budget Workshop – Merit Pool

Mr. Geisel indicated that, based on the Consumer Price Index (CPI) for June 2019, the value used to annually increment the compensation plan is 1.2% and the plan will be adjusted on July 2, 2020. No pay increases are associated with this adjustment, but it aids in keeping the Compensation Plan current.

Mr. Geisel provided data from the Bureau of Labor Statistics (wages and salaries and total compensation for state and local government workers), Chesterfield Fraternal Order of Police (FOP) compensation increases, and information gathered from surrounding communities regarding their budgeted increases in employee compensation for the coming year. He also provided a matrix of costs for non-FOP employees, compensation only, fully burdened labor increases, and those same costs on an annualized basis as a guideline to assist City Council in determining the impact of a potential merit pool for 2020.

Councilmember McGuinness made a motion, seconded by Councilmember Moore, to set the merit pool increase at 2%. Discussion ensued pertaining to CPI and other factors including City revenues and debt service. Councilmember Hurt made a motion to amend the merit pool increase to 2.5%. The motion failed due to lack of a second. Further discussion ensued. Councilmember Keathley made a motion, seconded by Councilmember Hurt to reconsider amending the merit pool increase to 2.5%. A roll call vote was taken with the following results: Ayes – Keathley, Hurt, Monachella, Moore and Mastorakos. Nays – Ohley, DeCampi and McGuinness. Whereupon Mayor Nation declared the motion to amend passed. A roll call vote was taken on the original motion, as amended, with the following results: Ayes – Monachella, Mastorakos, Moore, Hurt and Keathley. Nays – DeCampi, McGuinness and Ohley. Whereupon the motion, as amended, was declared passed.

Budget Workshop – Budget

Discussion ensued and various questions were asked and answered regarding multiple line items throughout the budget.

Councilmember McGuinness made a motion, seconded by Councilmember Ohley, to eliminate the line item in the legislative budget division, for the County Annual Business Luncheon (001-011-5277) in the amount of \$350. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember McGuinness made a motion, seconded by Councilmember Ohley, to eliminate the line item in the central services budget division, for Community Guide/Livability.com (001-036-5210) in the amount of \$2,000. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember McGuinness made a motion, seconded by Councilmember Ohley, to reduce the amount in the line item in the central services budget division, for Chamber Out & About (001-036-5210) from \$1,500 to \$1,000. A voice vote was taken with an affirmative result (Councilmembers Mastorakos and Hurt voted “No”) and the motion was declared passed.

Councilmember Keathley made a motion, seconded by Councilmember Ohley, to reduce the amount in the line item in the central services budget division, for Tuition Reimbursement (001-036-5222) from \$20,000 to \$10,000. A voice vote was taken with an affirmative result (Councilmembers Mastorakos and Hurt voted “No”) and the motion was declared passed.

Councilmember McGuinness made a motion, seconded by Councilmember Ohley, to change the line item in the parks entertainment and arts division, to omit the name Civic Orchestra and add the amount of \$1,500 to the Summer Concert Series (119-085-5313). A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Adjournment

The meeting was adjourned at 7:46 p.m.

Respectfully submitted:

Mike Geisel
City Administrator

Vickie McGownd
City Clerk

APPROVED: _____