

DATE: August 26, 2019
TO: Michael O. Geisel, City Administrator
John Hughes, Acting Finance Director
FROM: Vickie McGownd, City Clerk *vjm*
SUBJECT: City Council Policy No. 10



As directed by the Finance and Administration Committee on August 12, 2019, I have reviewed City Council Policy No. 10 – Speakers – pertaining to the deadline for submittal of speaker cards and the purpose of the public comment portion of City Council meetings.

Attached to this memo are the existing policy and the recommended policy as revised.

Action Recommended

Please add this item to the September 3, 2019 Finance and Administration Committee of the Whole Budget Workshop agenda for consideration and approval.

**CITY OF CHESTERFIELD
POLICY STATEMENT**

CITY COUNCIL		NO.	10
SUBJECT	Speakers – City Council Meetings	INDEX	CC
DATE ISSUED	9/17/89	DATE REVISED	1/4/17 9/5/18

POLICY:

Individuals who seek to address City Council are allowed to speak without cross-examination by members of City Council. Individual speakers will be given four (4) minutes to address City Council. Speakers representing a group will be given five (5) minutes. Speakers must sign up with the City Clerk within ten (10) minutes after the meeting has started.

RECOMMENDED BY:

 Department Head/Director/Council Committee (if applicable) Date

APPROVED BY:

 City Administrator Date

Moyers

 City Council (if applicable) 12/12/18
 Date

**CITY OF CHESTERFIELD
POLICY STATEMENT**

CITY COUNCIL

No. 10

SUBJECT: SPEAKERS – CITY COUNCIL MEETINGS

INDEX: CC

DATE ISSUED: 9/17/89

**DATE
REVISED: 9/16/19**

POLICY:

Individuals are encouraged to participate and address members of City Council during the Communications and Petitions portion of the meeting. This portion of the meeting is not intended to be a time for debate and it is the prerogative of each individual Councilmember to respond if desired. Individual speakers will be given four (4) minutes to address City Council. Speakers representing a group will be given five (5) minutes. Speakers are asked to submit a speaker card to the City Clerk before the meeting is called to order, but not later than the close of public comment.

RECOMMENDED BY:

Department Head/Director/Council Committee
(if applicable)

Date

APPROVED BY:

City Administrator

Date

City Council (if applicable)

Date