



Chesterfield Police Memorandum



Date: August 14, 2018

To: Mike Geisel, City Administrator

C.C. Chris DesPlanques, Finance Director

From: Chief Ray Johnson, Police Dept.

RE: Request for Budget Amendment

The purpose of this memorandum is to request a budget amendment to the Police Department's 2018 Operating budget to allow for the reduced cost early purchase of model year 2019 Police Vehicles.

Our department has been advised that due to a "retooling" for production of the 2020 model police vehicles, there will be a very short and limited production run of 2019 model police vehicles. Further, that to take advantage of the limited 2019 model vehicles, purchase orders must be placed prior to September 21, 2018. Thereafter, the 2019 model will no longer be available for order and the 2020 models will increase in cost by \$4000.00 per vehicle.

The police department's proposed operating budget for 2019, anticipating an end of year approval and the issuance of a vehicle purchase order in January 2019, reflects the purchase of 11 police vehicles at the increased cost of \$4,000 per vehicle, or \$369,000. However, an incentive to issuing the 2019 vehicle purchase order early (by September 21, 2018) is the opportunity to take advantage of the 2019 vehicles at \$4,000 per vehicle lower pricing than the 2020 models, for a savings of \$44,000. However, to do so will necessitate a 2018 budget amendment to the "Automobiles and Trucks" line item account in the amount of \$325,000.

Therefore, I am recommending a 2018 Police Department Operating Budget amendment in the amount of \$325,000 and the issuance of a purchase order prior to September 21, 2018 in the amount of \$325,000 for the purchase of 11 2019 model Police Vehicles, with delivery of vehicles and payment anticipated to occur in/around April 2019.

*Forward to
F&A Committee for
review & discussion
MOR
8/16/2018*