



**Finance and Administration Committee
Record of Proceeding
August 27, 2018**

The Finance and Administration Committee met on Monday, August 27, 2018. Those in attendance included: Chairperson Barbara McGuinness, Ward I; Council Committee Member Ben Keathley, Ward II; Council Committee Member Michael Moore, Ward III; Council Committee Member Tom DeCampi, Ward IV; Finance Director Chris DesPlanques and City Administrator Mike Geisel. Those also in attendance included: Councilmember Dan Hurt, Councilmember Michelle Ohley, Assistant City Engineer Zach Wolff, Police Chief Ray Johnson; Police Captain Mike Thompson, Police Officers Chad Meyer and Terry Cordia, Deputy City Clerk Amanda Miller, and John Hoffmann.

Councilmember DeCampi stepped out for a moment.

Chairperson Barbara McGuinness called the meeting to order at 5:31p.m.

Approval of Minutes

The minutes of the August 13, 2018 Finance and Administration Meeting of the Whole were submitted for approval. Councilmember Moore made a motion, seconded by Councilmember Keathley to approve the August 13, 2018 Finance and Administration Meeting of the Whole minutes. A vote was taken with an affirmative result (3, 0), and the motion was declared passed.

Councilmember DeCampi joined the meeting at 5:32pm

City Hall Access - Mobility Concerns

City Administrator Mike Geisel stated that although the City Hall facility is 100% ADA Compliant, he has heard multiple concerns as to difficulties that individuals with physical impairments may have when entering City Hall by way of the ramps along the sides of the buildings. He suggested purchasing two motorized scooters as a means to assist individuals using those ramps. He recommended initially limiting their availability to City Council and Planning Commission meeting nights. On meeting nights, the scooters may be parked by the flag poles and would be stored in the warehouse at other times.

Assistant City Engineer Zach Wolff presented the committee with information for the Victory 10.2 series Scooter. The series offers added style, comfort and performance for

the active lifestyle. Standard features include feather touch disassembly, wraparound delta tiller, 10” solid tires and a front basket. A 400lb weight capacity, a charge range of up to 13.5 miles and a maximum speed up to 5.2 mph.

Councilmember DeCampi made a motion, seconded by Councilmember Moore to recommend the purchase of one - four wheel scooter and the associated budget adjustment, exclusively for City Council Meetings and Planning Commission, and to direct staff to provide additional information regarding the product warranty and service information. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Missouri Metro League Dues

City Administrator Geisel advised the Committee that he had received the annual dues invoice for the Metro Municipal League in the amount of \$7,122. He reminded the Committee that although the dues were budgeted, the Council had directed staff to bring the invoice through the F&A Committee prior to payment. The statement is for the League’s fiscal year: July 1, 2018 - June 30, 2019. This will be the fourth consecutive year without an increase in dues.

Councilmember DeCampi made a motion, seconded by Councilmember Keathley to forward to council for approval to send the annual dues to the Municipal League of Metro St. Louis in the amount of \$7,122.00. A voice vote was taken with an affirmative result (3-1), with Councilmember DeCampi voting in opposition and the motion was declared passed.

Remote Meeting Participation

City Administrator Geisel reminded the Committee that Council had directed that this item be placed on the F&A Committee agenda. He advised that staff had previously provided Council members with the opinion of City Attorney Graville on the subject.

Councilmember DeCampi made a motion to recommend that the City Council approve remote participation at City Council meetings as provided for in State Statutes. The motion FAILED due to lack of a second.

Councilmember Keathley made a motion, seconded by Councilmember DeCampi to direct staff to prepare an ordinance, recommendation and/or policy pertaining to expanding the current remote participation to allow remote voting. A voice vote was taken, resulting in a tie (2-2), with Councilmembers McGuinness and Moore voting against, and the motion was declared FAILED.

Councilmember Keathley made a motion, seconded by Councilmember DeCampi to forward the concept of voting by remote access to City Council. Councilmember. Councilmember McGuinness made a motion to amend, requesting that if Council recommends that remote voting be allowed, that the topic be sent back to F&A for development of the policies, ordinances and procedures. Councilmember Moore seconded the motion to amend, which failed by a 2-2 vote, with Councilmembers

DeCampi and Keathley voting in opposition. A voice vote was taken for the original motion to forward the concept of voting by remote access to council, with a unanimous affirmative result (4-0) and the motion was declared passed.

Requests from Police Department for Budget Amendment

Police Chief Ray Johnson presented a request for a budget amendment to the Police Department's 2018 Operating Budget to allow for the reduced cost early purchase of model year 2019 Police Vehicles, which the Department would otherwise include in their 2019 budget request. There will be a very short and limited production run of the 2019 model Police Vehicles. To take advantage of the limited 2019 model vehicles, purchase orders must be placed prior to September 21, 2018. Thereafter, the 2019 model will no longer be available for order and the 2020 models will increase in cost by \$4,000.00 per vehicle, or a cumulative savings of \$44,000.

Councilmember McGuinness made a motion, seconded by Councilmember Moore to send the budget amendment for the police department's 2018 operating budget to Council for approval. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

City Council Policy No. 5 – Speakers – City Council Meetings

City Council Policy No. 5 states that individuals who seek to address City Council are allowed to speak without cross-examination by members of City Council. Individual speakers will be given three (3) minutes to address City Council. Speakers representing a group will be given (5) minutes. Speakers must sign up with the City Clerk within ten (10) minutes after the meeting has started.

Councilmember McGuinness made a motion, seconded by Councilmember Keathley to revise City Council Policy No. 5 to change the time frame of individual speakers from three (3) minutes to four (4) minutes and speakers representing a group will be given six (6) minutes instead of five (5) minutes. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Order of Business

Councilmember McGuinness expressed her opinion that the current order of business which results in voting for legislation being held until the very end of the meeting, while the topic is also addressed during the Committee Reports section of the City Council Agenda is inefficient and confusing.

Councilmember McGuinness made a motion, seconded by Councilmember DeCampi to recommend to City Council that the order of business be altered to allow that Legislation be voted on during the Committee Reports portion of the agenda when practicable. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Potential Revenue Alternatives

The potential revenue alternatives that were postponed from the last Finance & Administration meeting were once again suggested to be postponed until the next Finance and Administration Meeting.

Councilmember Moore made a motion, seconded by Councilmember Keathley to postpone the Potential Revenue Alternatives until next Finance & Administration Meeting. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Adjournment

The meeting was adjourned at 7:07 p.m.

Respectfully submitted:

Chris DesPlanques
Finance Director

Amanda Miller
Deputy City Clerk

Approved: _____