

# **MEMORANDUM**

TO: Planning Commission

FROM: Aimee Nassif, Planning & Development Services Director

DATE: December 8, 2010

RE: Site Plan Committee & Work Session Meeting  
**December 13, 2010 – 6:40 p.m.**

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The next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Monday, December 13, 2010 at 6:40 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

1. **SITE PLAN COMMITTEE\***
  - A. Chesterfield Commons Seven: Site Development Concept Plan and Conceptual Landscape Plan
  - B. Chesterfield Commons West, Lot 6C (Gordman's): Site Development Section Plan, Landscape Plan and Architectural Elevations
  - C. Spirit of St. Louis Airpark, Lot 2 (Aero Charter): 2<sup>nd</sup> Amended Site Development Section Plan, Architectural Elevations, Landscape Plan, and Lighting Plan
  - D. Spirit Trade Center, Lot 17 (Labels Direct): Amended Site Development Section Plan and Architectural Elevations
2. **WORK SESSION OF THE PLANNING COMMISSION**
  - A. Planning Commission Agenda Review

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

\*Revolving Committee

Stanley Proctor, Revolving Chair

David Banks

Bruce DeGroot

Wendy Geckeler

Elliot Grissom