

Memorandum

Department of Public Services



TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, Director of Public Services *moj*

DATE: November 30, 2015

RE: Dura-Edge improvements, Budget Amendment

As you are aware, in conjunction with the Chesterfield Baseball and Softball Association, Parks Division Maintenance staff recently completed an in-house project to amend the infield soils on specific athletic fields which would improve the interface where the dirt infields meet with the outfield grass. This location is difficult to maintain consistently and can lead to errant bounces which could then lead to player injuries. As has been the case with multiple athletic complex projects, this work was done in conjunction with the Chesterfield Baseball and Softball Association (CBSA). In fact, CBSA agreed to fully fund the materials used to amend the infield soils at the cost of \$18,000, while the actual soil modifications were completed by Parks Division Maintenance staff. Since the work has been completed, CBSA has reimbursed the City in the amount of \$18,000.

Accordingly, inasmuch as this represents an unbudgeted expense and revenue, a budget amendment is necessary on both the revenue and expense sides of the ledger. **I request that this information be forwarded to the Parks, Recreation and Arts Committee for consideration and subsequently their favorable recommendation to the full City Council to amend both the Parks Division Revenue (Miscellaneous Revenue 119-000-4950) and Expense (119-084-5313 Departmental Supplies) budgets in the amount of \$18,000.**

This action has no effect on the net budget of the Parks Division, but does represent an increase in both the expense and revenue ledgers of the Parks Fund.

If you have any questions or require additional information, please advise.

Cc Craig White – Finance Director
Tom McCarthy – Parks, Recreation and Arts Director

✓
MBH
12/1/15