

MEMORANDUM

TO: Planning Commission

FROM: Aimee Nassif, Planning & Development Services Director

DATE: November 23, 2011

RE: Site Plan Committee & Work Session Meeting
November 28, 2011 – 6:10 p.m.

The next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Monday, November 28, 2011 at 6:10 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

1. **SITE PLAN COMMITTEE***
 - A. Drury Plaza Hotel (Hyatt Place): Site Development Section Plan, Landscape Plan, Lighting Plan and Architectural Elevations
 - B. Spirit Trade Center, Lot 12A (Pets and Company): Site Development Section Plan, Landscape Plan, Lighting Plan and Architectural Elevations

2. **WORK SESSION OF THE PLANNING COMMISSION**
 - A. Planning Commission Agenda Review

The Planning Commission will meet at **6:30 p.m.** in Council Chambers. The Agenda is attached.

*Revolving Committee

Robert Puyear, Revolving Chair
Bruce DeGroot
Debbie Midgley
Michael Watson
Amy Nolan