

MEMORANDUM

TO: Planning Commission

FROM: Mike Geisel, Director of Planning & Public Works

DATE: November 19, 2008

RE: Site Plan Committee & Work Session Meeting
November 24, 2008 – 6: 40 p.m.

As a reminder, the next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Monday, November 24, 2008 at 6:40 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

1. **SITE PLAN COMMITTEE***
 - A. 1540 Pacland Place: House Addition
 - B. Chesterfield Academy Early Childhood Education Center (17661 Wildhorse Creek Road): Sign Package
 - C. Towne Center: Amended Sign Package
 - D. Wings Corporate Estates (18390 Wings Corporate Drive): Free-standing sign

2. **WORK SESSION OF THE PLANNING COMMISSION**
 - A. Planning Commission Agenda Review

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

*Revolving Committee

Elliot Grissom, Revolving Chair
David Banks
Wendy Geckeler
Robert Puyear
M. L. Hirsch, Jr., PC Chair