

MEMORANDUM

TO: Planning Commission

FROM: Aimee Nassif, Planning & Development Services Director

DATE: November 17, 2010

RE: Site Plan Committee & Work Session Meeting
November 22, 2010 – 6:40 p.m.

The next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Monday, November 22, 2010 at 6:40 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

1. **SITE PLAN COMMITTEE***
 - A. Conway Point Office Building (P.Z. 47-2007 Time Extension)
 - B. Monarch Center (P.Z. 24-2006 Time Extension)
2. **WORK SESSION OF THE PLANNING COMMISSION**
 - A. Planning Commission Agenda Review

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

*Revolving Committee

Robert Puyear, Revolving Chair

Amy Nolan

Michael Watson

Elliot Grissom, PC Chair