



Forward to PPW for action 11/1/2016

DATE: November 1, 2016

TO: Michael O. Geisel, P.E.
City Administrator

FROM: James A. Eckrich, P.E. *[Signature]*
Public Works Director / City Engineer

RE: Snow Removal Recoupment Program for Private Streets
2017 Funding Authorization

As discussed during the 2017 Budget deliberations, the Chesterfield City Council needs to establish funding for the Snow Removal Recoupment Program for Private Streets (Program) during the 2016/2017 winter season. This Program is submitted to the Planning and Public Works Committee (PPW Committee) each fall in order that a funding level can be set. The amount recommended by the PPW Committee will be forwarded to City Council, who can then approved a corresponding transfer from General Fund – Fund Reserves (above the 40% Policy).

The current Program is detailed in Public Works and Parks Policy #38, which was approved by City Council in 2013. Policy #38 dictates that non-gated private subdivisions can recoup costs for eligible snow removal expenses (street only) up to \$4,500 per centerline mile, or \$40 per residential unit, whichever is greater. Further, the Policy provides that during a “severe season”, defined as a season during which the City of Chesterfield receives thirty or more inches of snow, City Council will *consider* supplemental funding to allow reimbursements at the 80th percentile.

There are currently fifty subdivisions which participate in the Program. During a regular snow season (not “severe” by definition) the City’s maximum financial obligation to these subdivisions is \$162,765. Accordingly, the City Council has the following options:

- 1) Confirm that the City of Chesterfield desires to fund the Program for the 2016/2017 winter season in accordance with the current Policy, authorizing an expenditure from the General Fund – Fund Reserves in an amount not to exceed \$162,765. The actual reimbursement amount will be determined in the spring of 2017, after receipt of all of the reimbursement requests.
- 2) Determine that the City of Chesterfield will not fund the Program for the 2016/2017 winter season. If this action is taken the Public Works Department will send a letter to each of the participating private subdivisions notifying them that the Program will not be funded for the upcoming winter season.
- 3) Choose to fund the Program in an amount other than \$162,765. In that case City Council would need to select an amount, and funding rationale, which could then be communicated to the participating subdivisions.

Action Recommended

The Planning and Public Works Committee should determine the funding amount for the 2016/2017 Snow Removal Recoupment Program. Once a funding level is determined, that amount will be forwarded to the full City Council, for authorization of a Transfer from the General Fund – Fund Reserves (above the 40% Policy).

The Finance Director's most recent projections indicate a General Fund – Fund Reserve (above the 40% Policy) of \$1,800,000 on December 31, 2016.

Concurrence:



Craig White, Finance Director