

Memorandum

Department of Public Works



TO: Michael O. Geisel, P.E.
City Administrator

FROM: James A. Eckrich, P.E. *JAE*
Public Works Director / City Engineer

DATE: October 23, 2018

RE: Snow Removal Recoupment Program for Private Streets
2019 Funding Authorization

Please forward to PPW for review
and approval

MO Geisel 2018-10-24

In accordance with Public Works Policy 21, the Chesterfield City Council should establish funding for the Snow Removal Recoupment Program for Private Streets (Program) during the 2018/2019 winter season. This Program is submitted to the Planning and Public Works Committee (PPW Committee) each fall in order that a funding level can be set. The amount recommended by the PPW Committee will be forwarded to City Council, who can then approved a corresponding transfer from General Fund – Fund Reserves (above the 40% Policy).

The current Program is detailed in Public Works Policy 21 (most recent revision approved March 30, 2017), which dictates that non-gated private subdivisions can recoup costs for eligible snow removal expenses (street only) up to \$4,500 per centerline mile, or \$40 per residential unit, whichever is greater. Further, the Policy provides that during a “severe season”, defined as a season during which the City of Chesterfield receives thirty or more inches of snow, City Council will *consider* supplemental funding to allow reimbursements at the 80th percentile.

There are currently 51 subdivisions which participate in the Program. During a regular snow season (not “severe” by definition) the City’s maximum financial obligation to these subdivisions is \$163,021. Accordingly, it is my recommendation that the City of Chesterfield City Council authorize a 2019 transfer from the General Fund – Fund Reserves to Account 001-072-5254 in the amount of \$163,021. The actual expenditure reimbursed to the subdivisions will be determined in the spring of 2019, after receipt of all of the reimbursement requests.

Action Recommended

The Planning and Public Works Committee should consider funding the Snow Removal Recoupment Program for Private Streets for the 2018/2019 winter season. Should the Committee concur with Staff's recommendation, it should vote to recommend a 2019 budget transfer from the General Fund – Fund Reserves to Account 001-072-5254 in the amount of \$163,021. If approved, the matter will then be forwarded to the full City Council for approval.

Once approved, notice of the Program funding will be provided to eligible private subdivisions. Should you have questions or require additional information, please let me know.