

MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Director of Planning & Development Services

SUBJECT: Planning & Public Works Committee Meeting Summary
Thursday, October 24, 2019

JW



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, October 24, 2019 in Conference Room 101.

In attendance were: **Chair Mary Ann Mastorakos** (Ward II), **Councilmember Mary Monachella** (Ward I), **Councilmember Dan Hurt** (Ward III), and **Councilmember Tom DeCampi** (Ward IV).

Also in attendance were: Councilmember Michael Moore (Ward III); Councilmember Michelle Ohley, (Ward IV); Planning Commission Chair Merrell Hansen; Justin Wyse, Director of Planning & Development Services; Annisa Kumerow, Planner; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:30 p.m.

I. APPROVAL OF MEETING SUMMARY

A. Approval of the October 10, 2019 Committee Meeting Summary

Councilmember Mastorakos made a motion to approve the Meeting Summary of October 10, 2019. The motion was seconded by Councilmember DeCampi and **passed by a voice vote of 4-0**.

II. UNFINISHED BUSINESS - None

III. NEW BUSINESS

- A. **P.Z. 12-2019 Burkhardt Place (16626 Old Chesterfield Road)**: A request to amend Ordinance 2170 to add coffee shop as a permitted use for 0.22 acres of land within an existing "PC" Planned Commercial District with a "LPA" Overlay located south of Old Chesterfield Road and north of Santa Maria Drive (17T310412). (Ward 2).

STAFF PRESENTATION

Annisa Kumerow, Planner, stated that the petitioner is requesting to add "coffee shop" as a permitted use. The proposed use will be contained within the existing structure and no exterior modifications are proposed with this petition. Also, as a part of this request, Staff has recommended updating development criteria in the Attachment A.

As there are no physical changes to the existing development, the most recently approved Amended Site Development Plan will serve as the Preliminary Plan.

A Public Hearing was held on September 23, 2019 where no issues were raised. At the October 16, 2019 Planning Commission meeting, the request was unanimously approved.

Councilmember Hurt made a motion to forward P.Z. 12-2019 Burkhardt Place (16626 Old Chesterfield Road) to City Council with a recommendation to approve. The motion was seconded by Councilmember DeCampi and **passed by a voice vote of 4-0.**

Note: One Bill, as recommended by the Planning Commission, will be needed for the November 4, 2019 City Council Meeting. See Bill #

[Please see the attached report prepared by Justin Wyse, Director of Planning and Development Services, for additional information on P.Z. 12-2019 Burkhardt Place (16626 Old Chesterfield Road).]

B. Vehicle Discussion

Councilmember DeCampi stated that his rationale has always been to replace vehicles when maintenance costs exceed the value of the vehicle. Based on this philosophy, he is requesting maintenance records on the vehicles that are slated for replacement next year. He stated that he is familiar with asset replacement in his line of work where the rationale for replacement is to determine how much is being spent on maintenance. His goal is to make sure that something is not being done simply because “we have always done it this way.”

Replacement factors were discussed in relation to police vehicles, public works vehicles and the City’s general pool vehicles. The Committee also discussed the City’s current and proposed maintenance tracking software.

As the Committee was not clear on the methodology for vehicle replacement, it was requested that Jim Eckrich, Director of Public Works/City Engineer, elaborate on the process at the next budget workshop meeting.

IV. OTHER – None.

V. ADJOURNMENT

The meeting adjourned at 6:12 p.m.