

**CITY OF CHESTERFIELD
BOARD OF ADJUSTMENT
MEETING SUMMARY
Thursday, October 4, 2018**

The Board of Adjustment meeting was called to order at 6:00 p.m. on Thursday, October 4, 2018 by Ms. Katherine Hipp, Chair of the Board of Adjustment.

I. Introduction of Board and City Staff

The following individuals were in attendance:

Ms. Katherine Hipp, Chair
Ms. Melissa Heberle, Vice Chair
Mr. Leon Kravetz
Ms. Jeannie Rader

Ms. Jessica Henry, Assistant City Planner, City of Chesterfield
Ms. Kathy Reiter, Recording Secretary, City of Chesterfield
Court Reporter, Midwest Litigation Services

II. At this time, Chair Hipp requested that the Public Hearing Item be the first order of business.

Public Hearing Items:

Petitioner's Presentation

Mr. David Rogan, 323 Willow Weald Path, Chesterfield, MO 63005, the Petitioner was sworn in by the Court Reporter.

- Mr. Rogan requested a continuance until the December 6, 2018 Board of Adjustment meeting.

The Board unanimously approved by voice vote to reschedule petition **B.A. 01-2018 323 Willow Weald Path (David and Amber Rogan)** to the December 6, 2018 Board of Adjustment meeting.

III. Approval of December 5, 2017 Meeting Transcript

Melissa Heberle made a motion to approve the Meeting Transcript. The motion was seconded by Leon Kravetz.

The motion passed by a voice vote of 4-0.

IV. Election of Officers

- A. Chair**
- B. Vice Chair**

Chair Hipp asked for nominations for the Chair of the Board of Adjustment. Leon Kravetz made a motion to nominate Katherine Hipp. The motion was seconded by Melissa Heberle.

The motion to nominate Katherine Hipp as Chair of the Board of Adjustment passed by a voice vote of 4-0.

Katherine Hipp accepted the position as Chair of the Board of Adjustment.

Chair Hipp asked for nominations for Vice-Chair of the Board of Adjustment. Chair Hipp made a motion to nominate Melissa Heberle. The nomination was seconded by Jeannie Rader.

The motion to nominate Melissa Heberle as Vice-Chair of the Board of Adjustment passed by a voice vote of 4-0.

Melissa Heberle accepted the position as Vice-Chair of the Board of Adjustment.

V. 2019 Proposed Meeting Schedule

Leon Kravetz made a motion to accept the 2019 Meeting Schedule. The motion was seconded by Melissa Heberle and **passed by a voice vote of 4-0.**

VI. Adjournment

The meeting adjourned at 6:19 p.m.