

MEMORANDUM

TO: Planning Commission

FROM: Aimee Nassif, Planning & Development Services Director

DATE: January 18, 2012

RE: Work Session Meeting
January 23, 2012 – 6:40 p.m.

The next meeting of the Work Session of the Planning Commission has been scheduled for **Monday, January 23, 2012 at 6:40 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

Note: There will not be a Site Plan Committee Meeting.