

MEMORANDUM

TO: Planning Commission

FROM: Aimee Nassif, Planning & Development Services Director

DATE: September 24, 2015

RE: Site Plan Committee & Work Session Meeting
September 30, 2015 – 6:40 p.m.

The next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Wednesday, September 30, 2015 at 6:40 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

1. **SITE PLAN COMMITTEE***
 - A. **Spirit Valley Business Park II (P.Z. 42-2007 Time Extension Request)**: A request for a one (1) year extension of time to commence construction for a 27.4 acre tract of land zoned "PI" Planned Industrial District located south of Olive Street Road and west of Wardenburg Road (17W420024).
 - B. **Highland on Conway (Delmar Gardens III) SDP**: A Site Development Plan, Tree Stand Delineation, Tree Preservation Plan, Landscape Plan, Lighting Plan, and Architectural Elevations for a 5.292 acre tract of land zoned "PC" Planned Commercial District located on the north side of North Outer 40 Road, east of Chesterfield Parkway East.

2. **WORK SESSION OF THE PLANNING COMMISSION**
 - A. Planning Commission Agenda Review

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

***Revolving Committee**

Steve Wuennenberg, Revolving Chair
Merrell Hansen
Allison Harris
Laura Lueking
Stanley Proctor