



Memorandum Department of Planning & Public Works

To: Planning and Public Works Committee
From: Aimee E. Nassif, Planning and Development Services Director
Date: September 19, 2016
RE: City Owned Artifacts Loan to Barat Academy

Summary

In April of 2011, the City of Chesterfield loaned several artifacts to the St. Louis Community College – Wildwood (Community College) to assist with their curriculum. These artifacts selected were selected by an Archeology Sub-Committee of the Chesterfield Historic Commission and a five (5) year loan agreement was drafted and approved by the City Council.

This past spring, we contacted the school to either have these items returned or to renew the loan agreement with the school. We were advised that the professor in charge of these items, Deborah Rusillo, was now Head of Science with Barat Academy in Chesterfield. We contacted Professor Rusillo and who was still using the City's artifacts in her teachings with her new students and said they were a great asset to her and her students.

Professor Rusillo, now on behalf of Barat Academy, has requested a new loan agreement so that she can continue to use these artifacts in her teachings. Attached is a copy of her request letter, a list of the artifacts to be loaned with the original loan agreement and a copy of a new loan agreement.

Should this Committee recommend approval of this new loan agreement, the matter will be forwarded to the next City Council meeting.

Respectfully submitted,

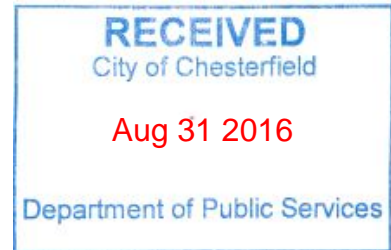
A handwritten signature in black ink, appearing to read 'Aimee Nassif', written in a cursive style.

Aimee E. Nassif, AICP
Planning and Development Services Director



30 August 2016

Michael O. Geisel
City Administrator
City of Chesterfield, MO



cc. Aimee Nassif, Planning & Development Services Director

RE: Extension of city-owned artifact loan previously loaned to STLCC, Wildwood

Dear Mr. Geisel,

In April 2011, Mr. Ray Creely and I met with the Chesterfield Historical Commission to request a loan of Native American Artifacts stored in Chesterfield City Hall. These artifacts were to be used for educational purposes at the Wildwood campus of St. Louis Community College. Approval of the five-year loan was granted on 18 July 2011, and signed by the (then) Department Chair Dr. John Glenn in August. The five-year term is now up, and I write to the City once again to request that the loan be extended. I no longer work for St. Louis Community College, but for Barat Academy, a Catholic high school in Chesterfield. My work continues to educate students and bring intrigue and knowledge to the classroom by examining authentic artifacts. These tools are of particular interest to Barat students given that Blake Mound rests on the Barat campus.

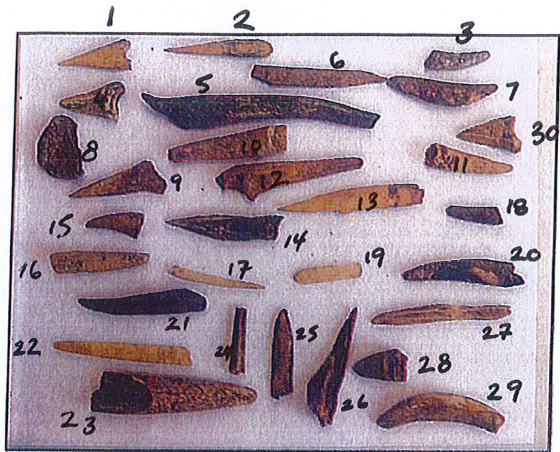
Attached you will find an electronic copy of the artifacts with pictures, and the original signed agreement containing a table of artifact descriptions. I would also like to request that I be named officially as the curator of these artifacts. They have been kept safe in my possession these past five years. I would not leave them at the college for fear that many students and faculty had access to the storage facilities there. I will again be storing them on my personal property for the same reasons. I am happy to bring them in if the CHC would like to ensure that all pieces are present and in good preservation.

I am Head of the Science Department at Barat Academy, so I would take full responsibility for the loan on behalf of Barat. I am at your disposal should you have any questions about my use of these artifacts or their current state. Thank you for your consideration,

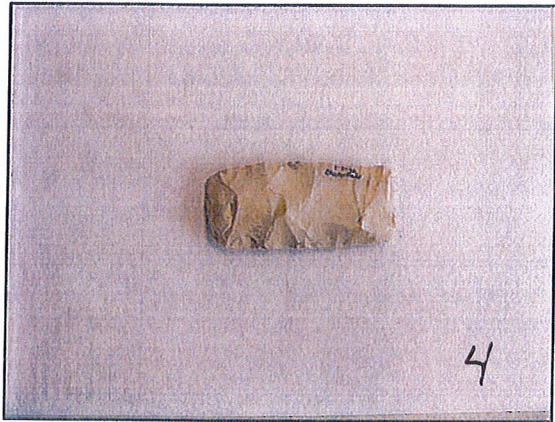
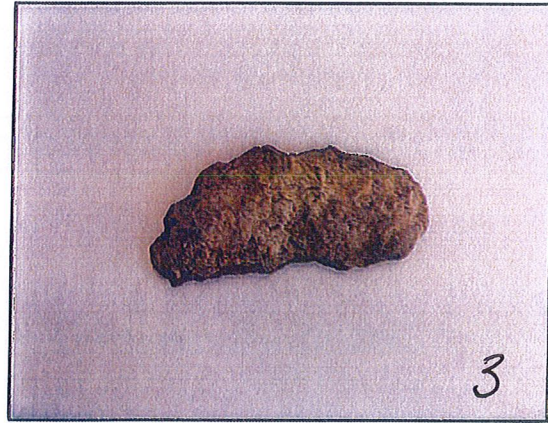
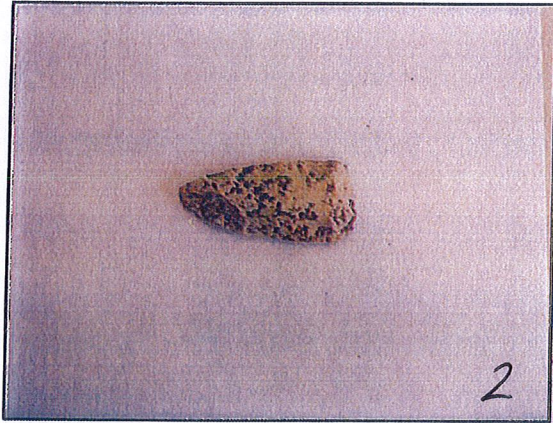
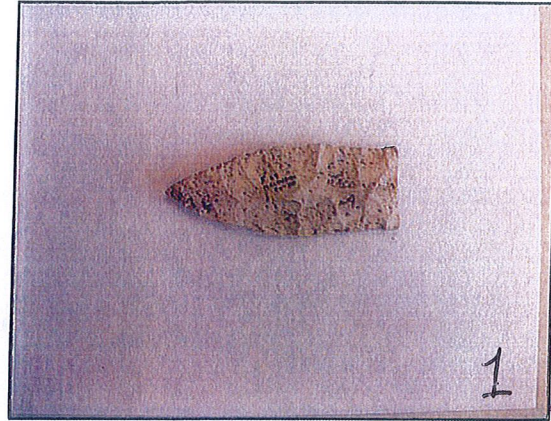
Sincerely,

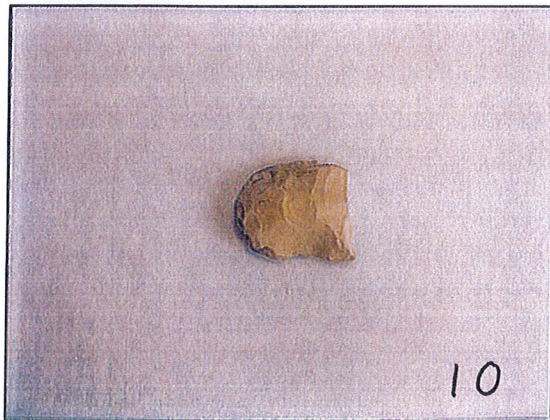
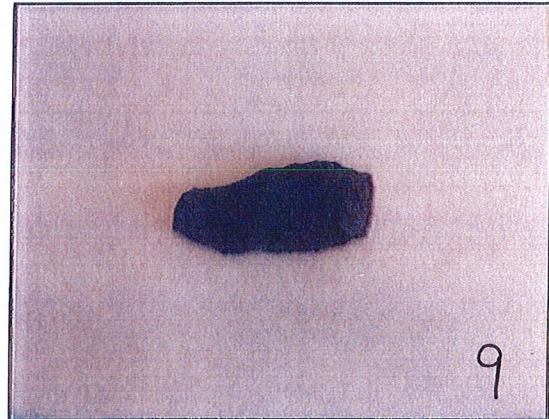
Deborah Ruscillo Cosmopoulos, PhD
Head of Science, Barat Academy

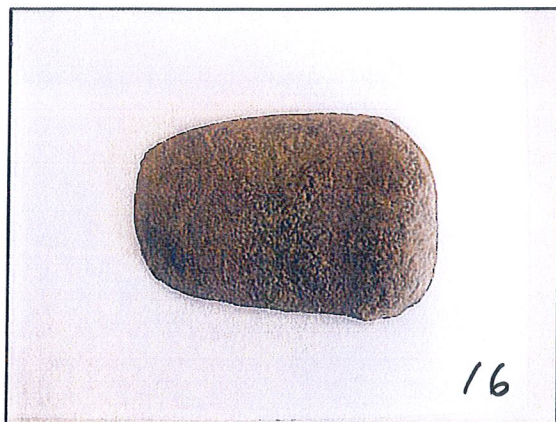
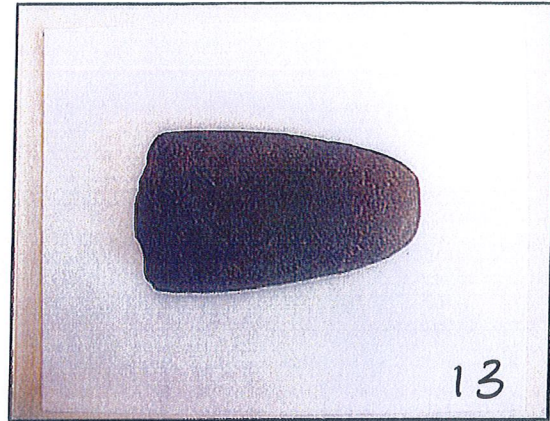
Bone & clay tools: 1-30

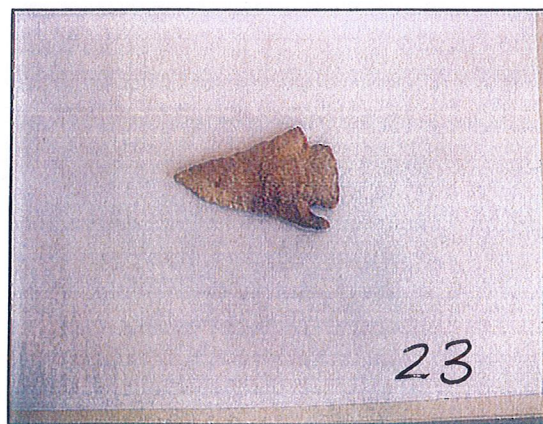
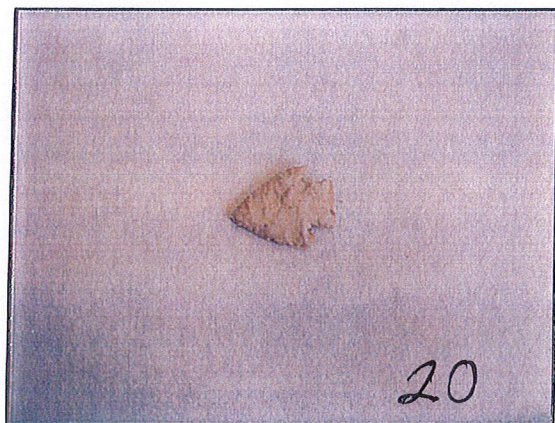


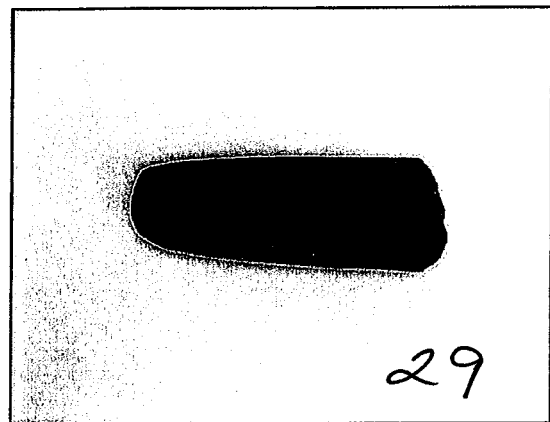
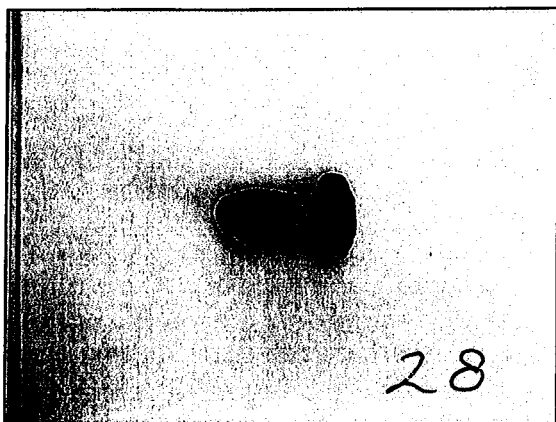
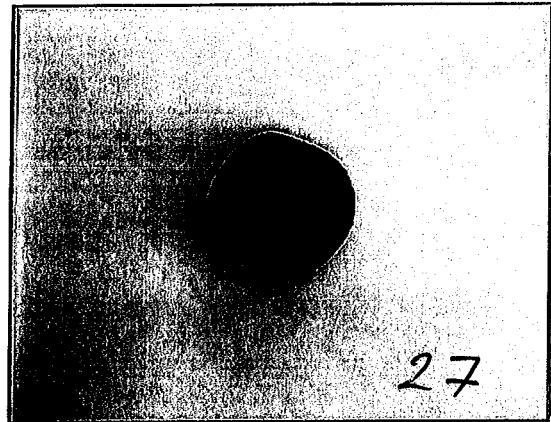
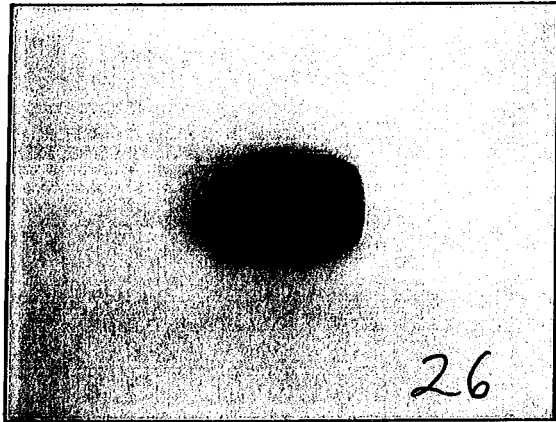
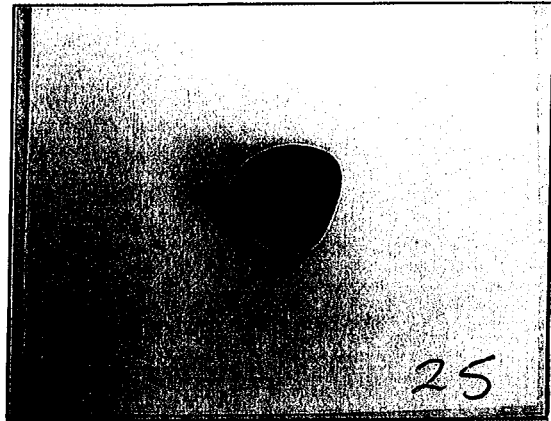
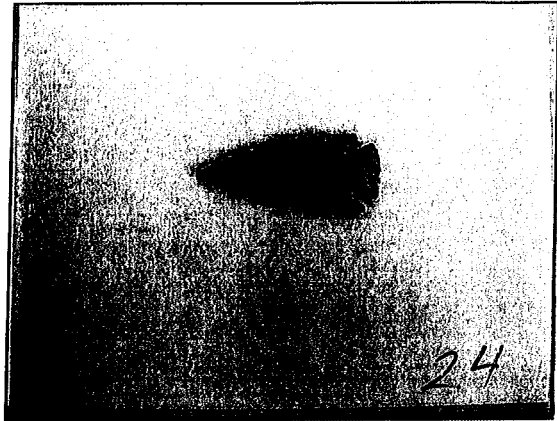
Stone tools: 1-32

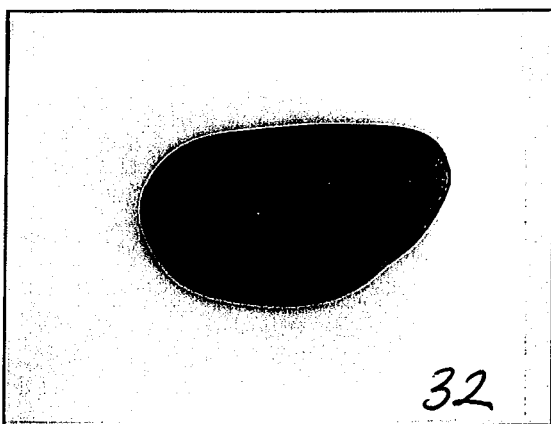
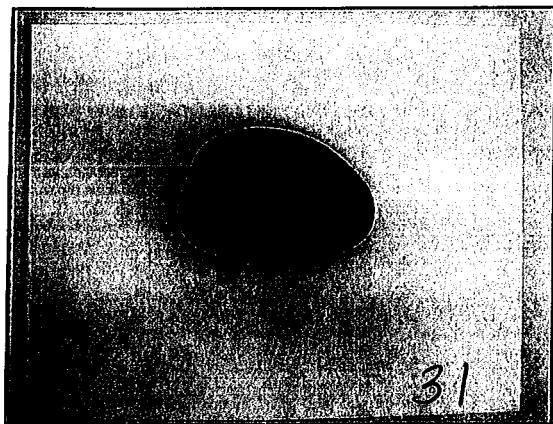
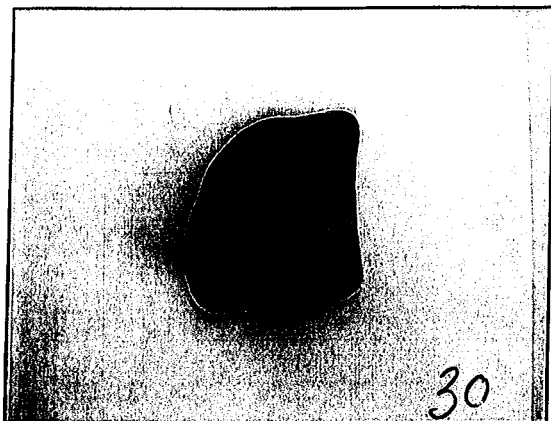














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Artifacts Loan Agreement

The City of Chesterfield hereby agrees to loan the below listed items for a period of five (5) years to the St. Louis Community College – Wildwood. The artifacts are to be used as a teaching resource and lab materials. This loan agreement may be extended with agreement by both parties.

Name	Number of Artifacts	Markings
Bones in Zip Lock Bag	30	
Adze	13	Location of origin found on some pieces
Axe	3	
Points	8	Location of origin and dates found on some pieces
Smooth Stone (oxidized iron ore)	1	
Small Piece of Pottery	1	
Stone Tools	6	

Attached: Photographs of each item.

Michael G. Herring
City Administrator
City of Chesterfield, Missouri

John Glen
Chair of Humanities & Social Sciences
St. Louis Community College – Wildwood

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DATE of Agreement: _____

Mike Geisel
City Administrator
City of Chesterfield, Missouri

Professor Deborah Ruscillo
Head of Science
Barat Academy