

MEMORANDUM

TO: Planning Commission

FROM: Aimee Nassif, Planning & Development Services Director

DATE: September 8, 2010

RE: Site Plan Committee & Work Session Meeting
September 13, 2010 – 6:45 p.m.

The next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Monday, September 13, 2010 at 6:45 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

1. **SITE PLAN COMMITTEE***
 - A. Pohlman Industrial Park: A request for a free-standing sign to exceed six (6) feet in height, with an outline area to exceed fifty (50) square feet
2. **WORK SESSION OF THE PLANNING COMMISSION**
 - A. Planning Commission Agenda Review

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

*Revolving Committee
Stanley Proctor, Revolving Chair
David Banks
Wendy Geckeler
M. L. Hirsch, Jr.
Elliot Grissom