

III. H.

Memorandum

Department of Planning, Public Works & Parks

To: Michael G. Herring, City Administrator

**From: Mike Geisel, Director of Planning,
Public Works and Parks**

Date: 9/1/2011

Re: Dampier Artifacts



As you know, while work was proceeding at the stormwater reservoir and interim pump station at the west end of Chesterfield Valley, historic artifacts were discovered. As you also know, these projects were joint projects with the Monarch-Chesterfield Levee District in furtherance of the 500 year levee status. Inasmuch as some federal funding was used in these projects, the Corps of Engineers required and funded the full archaeological assessment and recovery of historical materials from the project site. That work has been completed and the City has been provided with the complete, 728 page research report which describes and documents the procedures and items recovered. That document is available for review in the Department of Planning, Public Works and Parks. Given the length, substance and detail of the report, it is simply not practical to summarize the report in this memo. Suffice it to say that the professional archaeologists suggest that the historic importance of this find and the recovered materials cannot be overstated in understanding our prehistoric heritage.

Accordingly, the Corps of Engineers have requested that these materials be forwarded to the Illinois State Museum in Springfield, Illinois for permanent storage and curating. Inasmuch as the materials were recovered from property owned by the City of Chesterfield, they have prepared a cooperative agreement which allows Joe Harl and the Archaeological Resource Center of St. Louis to transfer these materials and ownership to the Illinois State Museum.

It should be obvious that the City of Chesterfield lacks the capability and competency to preserve, protect, curate, and display these artifacts. As such, **I request that the attached Cooperative Agreement with the Illinois State Museum be forwarded to the Planning and Public Works Committee, along with my recommendation for approval of same.**

If you have any questions or require additional information, please advise.

enclosure

Cc Rob Heggie, City Attorney

*oh'd
JGG
9/2/11
→ Add to P/PW AGENDA*

BILL NO. _____

ORDINANCE NO. _____

**ORDINANCE APPROVING A COOPERATIVE AGREEMENT
BETWEEN THE ILLINOIS STATE MUSEUM AND THE CITY OF
CHESTERFIELD REGARDING THE CURATION OF ARTIFACTS
AND RECORDS FROM THE DAMPIER ARCHAEOLOGICAL SITE**

WHEREAS, The City of Chesterfield has possession and ownership of certain artifacts that were discovered during work on City property; and

WHEREAS, United States Army Corp of Engineers required and funded a full archaeological assessment and recovery of the artifacts that were discovered on the site and produced various records and other information regarding the artifacts: and

WHEREAS, the City of Chesterfield would like to preserve the artifacts and records in permanent storage for future study and exhibition; and

WHEREAS, the Illinois State Museum has offered to preserve the artifacts and records for future study and exhibition; and

WHEREAS, the City of Chesterfield has been asked to enter into a Cooperative Agreement with the Illinois State Museum.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY MISSOURI, AS
FOLLOWS:**

Section 1. The City Council of the City of Chesterfield hereby authorizes the City Administrator to enter into a Cooperative Agreement in accordance with the Cooperative Agreement marked "Exhibit A" attached hereto.

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 2011.

MAYOR

ATTEST:

CITY CLERK

FIRST READING HELD: _____

COOPERATIVE AGREEMENT

Cooperative Agreement between the **Illinois State Museum** and the **City of Chesterfield, Missouri** for curation of artifacts and records from the **Dampier Archaeological Site (23SL2296)** in Missouri.

It is mutually agreed as follows:

A. The Illinois State Museum shall:

1. Serve as a repository for collections of archaeological materials and associated documents from the **Dampier Site** with the provision that the specified materials do not violate the Museum's Acquisition Policy.
2. Accession collections and documentation from the **Dampier Site** and maintain them in a designated secure area of the Museum.
3. Maintain the right to accept or reject any part of the collection due to its size, nature, or lack of adequate documentation.
4. Allow access to collections from the **Dampier Site** for study and exhibit in accordance with the Museum's Collections Policy.
5. Provide space for viewing the collection pending adequate advance notification.

B. The City of Chesterfield and the Archaeological Research Center of St. Louis, Inc. shall:

1. Deposit artifacts, documentation (e.g., the original and one copy of all field records, maps, etc.), photographs, and photographic negatives, and two copies of final reports at the Illinois State Museum. The collection will be organized in accordance with Illinois State Museum curation standards (Attachment A).
2. Provide all pertinent site and provenance data concerning the material to be curated, specifically including date of recovery, individual who recovered item, specific vertical and horizontal location of excavated items, legal location of area of recovery, and state site designation.
3. Allow study and exhibit of collections in accordance with Illinois State Museum policy.

Approval:

The Illinois State Museum

By: _____
Bonnie W. Styles

Title: Museum Director

Date: _____

The City of Chesterfield, Missouri
690 Chesterfield Parkway W
Chesterfield, MO 63017-0760

By: _____
Michael G. Herring, ICMA-CM

Title: City Administrator

Date: _____

ATTACHMENT A

ILLINOIS STATE MUSEUM STANDARDS FOR CURATING ARCHAEOLOGICAL COLLECTIONS

This document provides standards for the processing and curation of archaeological collections deposited at the Illinois State Museum under terms of cooperative agreements for curation. These standards ensure that archaeological collections are preserved in a manner that will facilitate their future use for education and scientific research. They apply to both the organization of objects and documents, the means by which they are housed, and the materials used to ensure long-term preservation. Compliance with these standards is mandatory. Inadequately curated collections will not be accepted until the deficiencies are rectified. Consultation with the Anthropology Collections Manager is strongly recommended. If needed, the Collections Manager will clarify the standards, provide advice on their implementation, and provide assistance in obtaining archival-quality materials such as paper and containers.

Artifacts

1. Materials must arrive cleaned and clearly labeled, or in containers that are clearly labeled. The only exceptions are materials requiring specialized analysis. Dry brushing of certain materials is preferred to water or chemical cleaning. Check that washed artifacts are completely dry before they are placed in storage containers.
2. Temporally or culturally diagnostic artifacts will be catalogued and labeled with the state site numbers and provenience. Items will be grouped by material type, placed in plastic bags with the exterior permanently labeled, and a mylar strip or acid-free paper labeled with the appropriate provenience information placed within the bag.
3. Plastic bags for artifact storage will be made of polyethylene at least 2 ml thick with zip lock closures. These should be perforated for air exchange and prevention of internal condensation. Inert cloth bags (e.g., cotton) are acceptable if they can be securely closed and labeled. Archivaly stable materials must be used for items that require special packaging.
4. A written explanation is provided for the assignment and recording of provenience information (e.g., grid numbers, test unit designations, lot or bag numbers).
5. Each bag is labeled with state site number and provenience on the exterior and contains an internal label on either a mylar strip or on acid-free paper.
6. All artifacts are in Illinois State Museum acid-free storage boxes.
7. Each box has an internal box inventory of contents, including detailed provenience information and number of bags or items, and a temporary box label indicating basic

content information (e.g., by material class).

Documentation

1. The depositor will provide a list of all types of documentary information that accompany the collection.
2. Two copies of the final report will accompany the collection.
3. A complete inventory of all recovered objects is included. This may be a part of the final report (e.g., an appendix). If particular items described in the report were not retained for curation, these items should be noted along with the reason they were not retained.
4. A separate list will identify the presence of human remains and/or those objects requiring special conservation treatment.
5. Two stable copies of all original field documentation (i.e., square sheets, feature description forms, etc.) will be submitted on acid-free paper. This should be the original and a copy made from by a heat fusion process (e.g., Xerox dry process).
6. A catalogue or inventory of photographic materials will be provided along with an explanation of the photographic labeling procedures.
7. A master set of permanent record slides, black and white contact prints, and negatives will accompany the collection. These should be labeled minimally with state site number and provenience information, and stored in archivally stable containers.

Mike Geisel

From: Norris, Terry MVS <Terry.Norris@usace.army.mil>
Sent: Thursday, May 12, 2011 9:26 AM
To: Mike Geisel; Archaeological Research Center
Cc: Trimble, Michael K MVS; Pulliam, Christopher B MVS; Malin-Boyce, Susan B MVS
Subject: RE: Dampier Collection (UNCLASSIFIED)

Classification: UNCLASSIFIED

Caveats: NONE

Hi Mike,

Thank you for your prompt (and positive) response to this question. It would be difficult to overstate the scientific importance of this material to our understanding of the region's prehistoric heritage. The Illinois State Museum is where the Corps would prefer to see the Dampier Site material curated (The ISM is where all of the archaeological remains removed from St. Louis District-owned property are permanently housed).

The reason for the formality regarding this matter is this. Since this material is owned by the City of Chesterfield (and not the Corps) we cannot dictate to you where the collection should be protected. We just need some official notification from the City of Chesterfield permitting Joe to have the ISM permanently curate the remains.

ISM's curation of the Dampier Site Collection will in no way preclude the City of Chesterfield from using selected artifacts from the site for the purpose of long-term interpretive displays at any point in the future. The Corps routinely does this with selected examples from our ISM-held collections.

Basically, all we need to see from the City is something that states that the City of Chesterfield directs the Archaeological Research Center (Joe) to convey all of the Dampier Site material (artifacts and paper records) to the Illinois State Museum facility in Springfield, Illinois, for permanent curation. An e-mail from you to us stating that will certainly do on our end.

It would also be in your best interest to contact (or have Joe do it) Dr. Terry Martin, ISM Associate Curator of Anthropology, immediately to work on the necessary paperwork for this transmittal. He can be reached at (217) 782-6695.

Thank you, in advance, for your help with this bureaucratic technicality -

Terry Norris

-----Original Message-----

From: Mike Geisel [mailto:mgeisel@chesterfield.mo.us]
Sent: Tuesday, May 10, 2011 3:38 PM
To: Archaeological Research Center
Cc: Norris, Terry MVS
Subject: RE: Dampier Collection (UNCLASSIFIED)