

III. B.

Memorandum Department of Planning & Development Services



To: Planning and Public Works Committee
From: Justin Wyse, Director of Planning and Development Services
Date: August 21, 2017
RE: Unified Development Code Article 4, 6, and 10 Updates

Summary

Staff is currently working on changes to the Unified Development Code (UDC) to address architectural lighting applications as directed by the Planning and Public Works Committee. In addition to these updates, Staff, in consultation with the City Attorney, has identified two other areas of the UDC that have fallen out of compliance with State and Federal regulations and that need to be updated. These two areas are **Article 06 Telecommunications Facilities Siting** and **Article 04-05 Sign Requirements**. Additionally, **Article 10 Definitions** will also need to be amended to reflect the amendments to the other areas of the UDC. For further information, please refer to the attached Staff memo.

Memorandum

Department of Planning & Development Services



To: Michael O. Geisel, City Administrator

From: Justin Wyse, Director of Planning and Development Services

Date: August 17, 2017

RE: Unified Development Code Article 4, 6, and 10 Updates

Summary

Staff has previously been directed to review and propose changes to the Unified Development Code (UDC) to address architectural lighting applications. This process is underway and Staff is preparing to have a public hearing before the Planning Commission on the language. Proposed language is being drafted based on input from the Planning and Public Works Committee (P&PW) when they directed Staff to research the topic and from the Architectural Review Board (ARB). The public hearing will give the Planning Commission an opportunity to provide a recommendation on the proposal and the project will be forwarded to P&PW for formal recommendation. Final action will require two readings by City Council.

In addition to updating the architectural lighting regulations, Staff is requesting that the Department seek direction from the Planning and Public Works Committee to proceed with pursuing amendments to two other areas of the UDC that have fallen out of compliance with State and Federal regulations. Specifically, the UDC articles that need to be updated are **Article 06 Telecommunications Facilities Siting** and **Article 04-05 Sign Requirements**. Additionally, **Article 10 Definitions** will also need to be amended to reflect the amendments to the other areas of the UDC. Staff has coordinated with the City Attorney on the need for these changes who has agreed with the Department's recommendation to revise these sections of code.

Recommendation

This item should be forwarded to the Planning and Public Works Committee to update the Committee on the status of the update to address architectural lighting. Additionally, Staff would like to notify the Committee of the need to update regulations pertaining to wireless facilities and signage.

*Forwarded to
PPW for review
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8/17/2017*