

Memorandum



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To: Mike Geisel, City Administrator
Jeannette Kelly, Finance Director
From: Tom McCarthy, *TM*
Director of Parks, Recreation & Arts
Date: 7/31/2020
Re: Staff Request

As you are aware we have now acquired the four acres of property from Logan University for Logan Park, and we will begin maintaining the property and mowing the grass starting July 29, 2020. We will also be acquiring the additional 9.55 acres at 1859 Schoettler Road around late October of this year that we will be responsible for. With this additional property there will be a need as discussed with Council to hire an additional full-time Park Maintenance worker at a level E with the introductory pay rate of \$38,875, plus benefits. We would need to hire this position in March of 2021. When we actually open the park with the amenities there will be a need for additional part-time, long-term seasonal staff. The seasonal staff will be addressed in our part time 119-084-5112 budget most likely for a quarter of the year based on the park opening sometime in the early fall of 2021.

The second request for the other full-time Park Maintenance worker at a level E will be necessary due to the purchase of the additional eight plus acres between Veterans Honor Park and the Chesterfield Parkway adding to the Central Park area. We would like to hire this person in March of 2021 also. Additional part-time and full-time staff will be addressed in the 2022 budget based on the development and community events in this area and usage of the overall Central Park and Amphitheater.

Please keep in mind in the past we have tried to hire long term seasonal park maintenance staff that would start work in March and stop working in late fall. Trying to find qualified seasonal workers has been increasingly difficult and for the past three years has put us in a bind as we are unable to hire these qualified employees. If the trend continues to persist there will be a need to hire additional full-time staff at an entry level Park Maintenance worker in Training at level D which currently pays \$35,995 plus benefits to secure the workforce to maintain our parks and facilities at the highest quality. If this last situation occurs we would reduce our part-time long-term seasonal employees substantially.

If you would like to discuss this please let me know.

*Please forward to Parks Committee
for review & direction for budget
preparation purposes.*

*MOZ
8/3/2020*