

# **MEMORANDUM**

**TO: Planning Commission**

**FROM: Aimee Nassif, Planning & Development Services Director**

**DATE: July 23, 2014**

**RE: Site Plan Committee & Work Session Meeting**  
**July 28, 2014 – 6:15 p.m.**

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The next meeting of the Site Plan Committee and Work Session of the Planning Commission has been scheduled for **Monday, July 28, 2014 at 6:15 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The following is a listing of those items, which are scheduled to be discussed at this meeting:

**1. SITE PLAN COMMITTEE\***

- A. Herman Stemme Office Park (MiTek USA, Inc.) SDSP: A Site Development Section Plan, Landscape Plan, Tree Stand Delineation, Tree Preservation Plan, Lighting Plan, Architectural Elevations and Architect's Statement of Design for a 6.06 acre tract of land zoned "C-8" Planned Commercial District located on the north of the intersection of Swingley Ridge Road and Conway Road.
- B. Schoettler Grove SDP: A Site Development Plan, Landscape Plan, Tree Preservation Plan, Tree Stand Delineation Plan, and Architectural Elevations for a 17.0 acre tract of land zoned "PUD" Planned Unit Development located northwest of the intersection of Clayton Road and Schoettler Road.

**2. WORK SESSION OF THE PLANNING COMMISSION**

- A. Planning Commission Agenda Review

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.

\*Revolving Committee

Stanley Proctor, Revolving Chair  
Merrell Hansen  
Fay Heidtbrink  
Laura Lueking  
Mike Watson