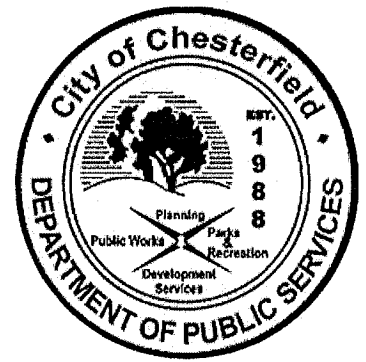


III.D



DATE: July 10, 2013

TO: Michael G. Herring, ICMA-CM
City Administrator

FROM: James A. Eckrich, P.E. *JAE*
Public Works Director / City Engineer

RE: 2013 Street Snow Removal Reimbursement
For Private Subdivisions

As you may recall, in March of 2013 City Council approved a revision to the City's policy on reimbursing un-gated, private streets for snow removal costs (Policy). The revised Policy allows for the recoupment of costs up to \$4,500 per centerline mile, or \$40 per residential unit, whichever is greater. Further, the Policy provides that during a "severe season", defined as a season which results in at least fifty percent of the participating subdivision reimbursement requests exceeding the allowable amount, City Council will consider supplemental funding to allow reimbursement at the 80th percentile.

The new Policy dictates that \$145,000 be budgeted annually for private snow removal reimbursements. However, the Policy was created subsequent to the completion of the 2013 Budget, which only contains \$75,000 for these costs.

The 2012 / 2013 snow removal costs have been tabulated, and 31 of the 47 subdivisions exceeded the maximum reimbursement as calculated under the new Policy. The total reimbursement costs, as submitted (after removing all costs associated with driveways, sidewalks, and parking areas) total \$194,554. As defined within the Policy, this means the City experienced a "severe season", and Council should consider whether to reimburse the private subdivisions at the 80th percentile. This would result in reimbursements up to \$6,555 per centerline mile or \$94.32 per residential unit, and a total cost of \$188,066.

I have studied the matter and defined three options available to the City. Prior to delineating these options, I must state that I was surprised to learn of this program after beginning my employment at the City of Chesterfield. It is a very nice program for residents that live in private subdivisions. However, I have never heard of this type of program before, and must stress that the City is under no obligation to reimburse private subdivisions for any of these costs. Nevertheless, the program does exist and, as judged by the approval of the recent revision, the City Council desires to continue the program. Accordingly, I find the City has the following three options:

- Provide reimbursement at the budgeted amount of \$75,000. This would result in most subdivisions receiving reimbursements in an amount substantially less than their costs. It
-

would also provide reimbursements on a per lane mile or per unit rate much lower than that which was approved as the most recent revision.

- Provide reimbursement at the \$4,500 per lane mile or \$40 per unit rate detailed in the new Policy. This would result in a total cost to the City of Chesterfield of \$134,155, and would require an authorization of the use of \$59,155 in Fund Reserves, which represents the costs above the \$75,000 which was budgeted.
- Consider the most recent winter as a "severe season" and provide reimbursements at the 80th percentile of reimbursements received. This would result in reimbursements up to \$6,555 per mile or \$94.32 per unit, and would cost the City of Chesterfield \$188,066.

While the majority of subdivisions may have incurred costs above the allowable amount, I am hard pressed to consider the most recent winter as "severe". Accordingly, I simply cannot recommend a reimbursement at rates above those which are provided for within the Policy. Similarly, I cannot recommend a reimbursement at rates below those which are provided for in the Policy, especially since the Policy modification was approved so recently. Residents who live in these subdivisions were made aware of the Policy change. To reimburse at rates below those defined in the Policy seems to eliminate the need for a Policy.

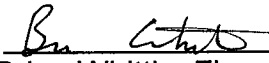
Prior to making my recommendation, I will point out that four subdivisions did not submit reimbursement requests. Should these subdivisions submit reimbursements, they will be eligible for a total of \$6,520. Accordingly, my recommendation will include \$6,520 above those reimbursement requests already considered. If the remaining subdivisions make reimbursement requests soon, those will be processed and paid. If not, the subdivisions will be provided one more deadline, after which any reimbursement request will be denied.

It is my recommendation that the City of Chesterfield provide reimbursement at the amounts authorized in the Policy, at a total cost of up to \$140,676. Further, City Council should authorize a supplemental appropriation of \$65,676 from General Fund - Fund Reserves as was described and approved during the most recent Policy review.

Action Recommended

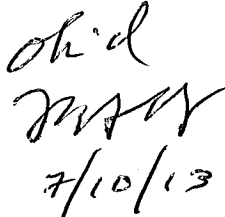
This matter should be forwarded to the Planning and Public Works Committee for consideration. Should the PPW Committee concur with this recommendation, the matter should be forwarded to City Council for authorization of the reimbursement expenditures and the necessary supplemental appropriation.

Concurrence:



Brian Whittle, Finance Director

Cc: Michael O. Geisel, Director of Public Services


oh'd
JMS
7/10/13

2012 - 2013 Snow Removal Reimbursement Program for Private Streets

Subdivision	Units	Eligible Miles	Eligible \$ Calculation			Original Request (\$)	City Reimburse (\$)
			\$4,500.00 per mile	\$40.00 per unit	Eligible (\$)		
Arrowhead Estates	24	1.36	\$6,120.00	\$960.00	\$6,120.00	\$4,921.00	\$4,921.00
Baxter Lane & Est. of Baxter Ln.	35	0.7	\$3,150.00	\$1,400.00	\$3,150.00	\$2,664.00	\$2,664.00
Baxter Ridge Condominiums	128	1.59	\$7,155.00	\$5,120.00	\$7,155.00	\$8,398.00	\$7,155.00
Baxter Village Condominiums	30	0.17	\$765.00	\$1,200.00	\$1,200.00	\$1,275.00	\$1,200.00
Baywood Village Condominiums	161	0.97	\$4,365.00	\$6,440.00	\$6,440.00	\$5,330.07	\$5,330.07
Brandywine Condominiums	173	0.64	\$2,880.00	\$6,920.00	\$6,920.00	\$4,168.00	\$4,168.00
Cambridge Cove	42	0.25	\$1,125.00	\$1,680.00	\$1,680.00	\$4,775.00	\$1,680.00
Chesterfield Pointe Homeowners	55	0.43	\$1,935.00	\$2,200.00	\$2,200.00	\$3,897.50	\$2,200.00
Chesterfield Village Townhomes	193	0.99	\$4,455.00	\$7,720.00	\$7,720.00	\$8,869.38	\$7,720.00
Clarkson Grove Condominiums	72	0.33	\$1,485.00	\$2,880.00	\$2,880.00	\$7,254.00	\$2,880.00
Clarkson Grove III	8	0.03	\$135.00	\$320.00	\$320.00	\$785.00	\$320.00
Commons of Broadmoor	216	1.13	\$5,085.00	\$8,640.00	\$8,640.00	\$18,050.00	\$8,640.00
Conway Cove	54	0.12	\$540.00	\$2,160.00	\$2,160.00	\$0.00	\$0.00
Creve Coeur Crossing	84	0.3	\$1,350.00	\$3,360.00	\$3,360.00	\$1,725.00	\$1,725.00
Forest (The Forest Subdivision)	98	0.7	\$3,150.00	\$3,920.00	\$3,920.00	\$5,258.00	\$3,920.00
Forum West Section I	69	0.145	\$652.50	\$2,760.00	\$2,760.00	\$4,495.00	\$2,760.00
Forum West Section II	77	0.06	\$270.00	\$3,080.00	\$3,080.00	\$4,495.00	\$3,080.00
Four Seasons	281	2.38	\$10,710.00	\$11,240.00	\$11,240.00	\$7,936.70	\$7,936.70
Justus Pointe Condominium Assoc.	8	0.05	\$225.00	\$320.00	\$320.00	\$1,350.00	\$320.00
Manors of Broadmoor	87	0.52	\$2,340.00	\$3,480.00	\$3,480.00	\$5,875.00	\$3,480.00
Manors at Village Green	69	0.25	\$1,125.00	\$2,760.00	\$2,760.00	\$1,390.00	\$1,390.00
Monarch Trace	96	0.08	\$360.00	\$3,840.00	\$3,840.00	\$6,677.00	\$3,840.00
Oak Subdivision	103	0.75	\$3,375.00	\$4,120.00	\$4,120.00	\$1,560.00	\$1,560.00
Pacland Place	18	0.95	\$4,275.00	\$720.00	\$4,275.00	\$3,472.00	\$3,472.00
Parkway Townhouses at Village Green	54	0.35	\$1,575.00	\$2,160.00	\$2,160.00	\$0.00	\$0.00
Sugarwood	10	0.53	\$2,385.00	\$400.00	\$2,385.00	\$2,700.00	\$2,385.00
Sycamore Homeowners	45	0.4	\$1,800.00	\$1,800.00	\$1,800.00	\$2,055.00	\$1,800.00
Terraces at Woods Mill Cove	88	0.48	\$2,160.00	\$3,520.00	\$3,520.00	\$2,864.00	\$2,864.00
Thousand Oaks - Townes Homes	193	0.48	\$2,160.00	\$7,720.00	\$7,720.00	\$7,860.00	\$7,720.00
Village Green Condominiums	33	0.2	\$900.00	\$1,320.00	\$1,320.00	\$2,046.00	\$1,320.00
Village Green Residential	26	0.25	\$1,125.00	\$1,040.00	\$1,125.00	\$1,464.00	\$1,125.00
Villas at Westmeade	32	0.23	\$1,035.00	\$1,280.00	\$1,280.00	\$1,730.00	\$1,280.00
Walden Pond	32	0.38	\$1,710.00	\$1,280.00	\$1,710.00	\$1,490.00	\$1,490.00
Walnut Hill Farms	12	0.62	\$2,790.00	\$480.00	\$2,790.00	\$3,740.00	\$2,790.00
Wellesley Place	55	0.54	\$2,430.00	\$2,200.00	\$2,430.00	\$3,423.00	\$2,430.00
West Hills Townes Homes	75	1	\$4,500.00	\$3,000.00	\$4,500.00	\$6,698.75	\$4,500.00
Whitegate Farm Estates (Condos)	16	0.06	\$270.00	\$640.00	\$640.00	\$2,324.58	\$640.00
Whitegate Farm Estates Homeowners	20	0.21	\$945.00	\$800.00	\$945.00	\$914.50	\$914.50
Wildhorse Creek Forest	16	1.00	\$4,500.00	\$640.00	\$4,500.00	\$8,025.00	\$4,500.00
Wildhorse Ridge	5	0.23	\$1,035.00	\$200.00	\$1,035.00	\$1,890.00	\$1,035.00
Windsor Manor Condominiums	44	0.19	\$855.00	\$1,760.00	\$1,760.00	\$4,108.00	\$1,760.00
Woodcliffe Place	4	0.04	\$180.00	\$160.00	\$180.00	\$0.00	\$0.00
Woodfield Homes	66	0.52	\$2,340.00	\$2,640.00	\$2,640.00	\$5,495.00	\$2,640.00
Woodlake Condominiums	84	0.4	\$1,800.00	\$3,360.00	\$3,360.00	\$3,800.00	\$3,360.00
Woodlake Village Condominiums	70	0.48	\$2,160.00	\$2,800.00	\$2,800.00	\$8,375.50	\$2,800.00
Woods Glade Condominiums	51	0.37	\$1,665.00	\$2,040.00	\$2,040.00	\$0.00	\$0.00
Woods Glen Condominiums	111	0.26	\$1,170.00	\$4,440.00	\$4,440.00	\$8,930.00	\$4,440.00
						\$194,553.98	134,155.27