

MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Director of Planning *JW*
James Eckrich, Director of Public Works/City Engineer *JE*

SUBJECT: Planning & Public Works Committee **VIRTUAL** Meeting
Summary Thursday, May 7, 2020



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held virtually via Zoom on Thursday, May 7, 2020.

In attendance were: **Chair Mary Ann Mastorakos** (Ward II), **Councilmember Mary Monachella** (Ward I), **Councilmember Dan Hurt** (Ward III), and **Councilmember Tom DeCampi** (Ward IV).

Also in attendance were: Mayor Bob Nation; Councilmember Michael Moore (Ward III); Councilmember Michelle Ohley (Ward IV); Planning Commission Chair Merrell Hansen; Planning Commission Member Gene Schenberg; Jim Eckrich, Director of Public Works/City Engineer; Justin Wyse, Director of Planning; Zach Wolff, Assistant City Engineer; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:30 p.m.

I. **APPROVAL OF MEETING SUMMARY**

A. **Approval of the April 23, 2020 Committee Meeting Summary**

Councilmember Monachella made a motion to approve the Meeting Summary of April 23, 2020. The motion was seconded by **Chair Mastorakos** and **passed** by a voice vote of 4-0.

II. **UNFINISHED BUSINESS** – None.

III. **NEW BUSINESS**

A. **MoDOT Supplemental License Agreements**

STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer, stated that the City previously entered into 2 ten-year License Agreements with MoDOT to allow for construction and maintenance of the Monarch Chesterfield Levee Trail within the State right of way under two existing bridges on the west and east end of Chesterfield Valley. These agreements have expired and MoDOT has requested that they be renewed for another ten-year period. The proposed Agreements extend the existing Agreements with one minor change to clarify the City's responsibility to ensure that any improvements or maintenance to the trail are completed in accordance with FEMA floodplain management standards.

DISCUSSION

In response to Chair Mastorakos' question related to FEMA requirements, Mr. Eckrich stated that the previous agreements required no-rise certificates but the levee trail is not in the floodway so no-rise certificates are not applicable. The proposed agreements state that the City will comply with FEMA requirements and eliminates specifics that are not applicable.

Councilmember Hurt made a motion to forward the MoDOT Supplemental License Agreements to City Council with a recommendation to approve. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0.**

[Please see the attached report prepared by Jim Eckrich, Director of Public Works/City Engineer, for additional information on the MoDOT Supplemental License Agreements.]

B. Street Classification Map Update

STAFF PRESENTATION

Jim Eckrich, Director of Public Works/City Engineer, stated that the City is currently updating its Comprehensive Plan. The existing Comprehensive Plan contains the City's Street Classification Map, which is the official document used to designate whether a street is an Arterial, Collector, or Local Road. Staff is proposing that the Street Classification Map be removed from the Comprehensive Plan so that it can be updated as necessary.

Mr. Eckrich further stated that the current Street Classification Map contains an additional designation of "Residential Collector" which is not listed in the Code. This designation has created confusion as to whether these streets are residential or collector streets, each of which has different regulatory requirements in accordance with various sections of City Code. In order to avoid confusion, Staff recommends that "Residential Collector" be removed from the proposed Street Classification Map and the affected streets be reclassified as Local Roads, except for Highcroft which will be a Collector. As part of this action, the Staff recommends each of the previous Residential Collectors be classified as a Through Street in the Code. Accordingly, Staff has recommended a number of Code modifications, revising the Through Street Schedule and making other associated modifications.

DISCUSSION

In response to questions from the Committee, Mr. Eckrich stated that Staff will create another map to illustrate Through Streets and he also clarified that street designations in the snow map are classified differently; i.e., either a primary or secondary street.

Councilmember Hurt made a motion to forward the updated Street Classification Map and Code changes to City Council with a recommendation to approve. The motion was seconded by Councilmember Monachella and **passed by a voice vote of 4-0.**

[Please see the attached report prepared by Jim Eckrich, Director of Public Works/City Engineer, for additional information on the Street Classification Map.]

C. Electronic Sign Regulations

The Committee discussed the desire to establish further guidelines to regulate Electronic Message Center (EMC) signs within the City.

Specific areas of discussion included the following:

- Use of EMCs in residential areas – proximity to residents, purpose of the message, brightness of the display and duration and transition of message
- Commercial regulations – same or different from residential areas
- Signage on buildings versus monument signs
- Develop zoning categories or creating districts
- Develop regulations within mixed use developments, i.e., the Urban Core

After some further discussion, the Committee decided to continue thinking about the discussion of signage and the Chair will discuss the topic with the Director of Planning.

Discussion will continue at the next Planning and Public Works Committee meeting.

IV. OTHER

V. ADJOURNMENT

The meeting adjourned at 6:27 p.m.