

# Memorandum

## Department of Public Services



**TO:** Planning and Public Works Committee

**FROM:** Michael Geisel, Director of Public Services

**DATE:** May 12, 2016

**RE:** Transportation Development District  
Board Designee

Due to the recent retirement of City Administrator Michael Herring, the City Council must designate the individual who is to assume his prior seat on two Transportation Development District (TDD) Boards. The next TDD Board meeting is June 20<sup>th</sup>, 2016 and if the vacancy is not filled, the City of Chesterfield will be under-represented for that meeting.

As you are aware, The **Chesterfield Valley Transportation District** covers the entire Chesterfield Valley and was created in December of 2005 and provided for four Board positions. The County Executive and a County designee fill two of the positions, while the other two are reserved for the Mayor of the City of Chesterfield and a City designee. It should also be recognized that City staff provides additional support for this TDD, providing staff to act in the capacity of Executive Director and Assistant Treasurer. Other staff members act as official advisors to the board for specific projects. From a practical standpoint, the vast majority of the identified projects for the Chesterfield Valley TDD have been completed. However, the two remaining City projects involve the ongoing work related to the Levee Trail and work related to Mass Transit, specifically the bus stop shelters.

As you are also aware, the **North Outer 40 Transportation Development District** was formed in June of 2012, concurrent with the development of the Prestige Outlet Mall. This TDD is managed by a five (5) member board of Directors, which initially consists of three (3) representatives from Taubmann, one (1) representative from Summit Development, and one (1) representative from the City of Chesterfield. However, it should be noted that once the initial

notes to Taubmann have been repaid, membership of the Board shifts and the City is entitled to three (3) members, with Summit and Taubmann each retaining a single seat. There is no current estimated timetable for the shift in board membership. At present, City staff does not provide any management or administrative support to the North Outer 40 TDD.

Accordingly, **I request and recommend that the City designate new TDD designee(s) for the Chesterfield Valley Transportation Development District and the North Outer 40 Transportation Development District.**

**At the risk of appearing overly assertive, I further recommend that Council consider designating me to be the replacement designee to each TDD. While Council has full authority and discretion to designate anyone to fulfill this function, I have served as the Executive Director and have the broadest base of experience and knowledge related to the transportation projects themselves.**

Finally, it should be clear that while I am recommending that City Council formally designate me to be the TDD Board representative replacing Mr. Herring's prior role, that **City Council has the ability to identify a different representative at any time.**

As always, if you have any questions or require additional information, please feel free to contact me.