

Memorandum

Department of Planning, Public Works & Parks

To: Mike Herring, City Administrator
From: Mike Geisel, Director of Planning,
Public Works and Parks
Date: 2/9/2012
Re: CVAC – Field Lighting Proposal



As directed and approved by the Parks and Recreation Committee at their meeting on July 28, 2011, Staff has worked with the representatives of the Chesterfield Football Association to develop a reimbursement agreement for lighting of two football fields, A1 and A2, at the west end of the Chesterfield Valley Athletic Complex. City Attorney, Rob Heggie has developed the attached agreement which provides for the City's initial contract installation of the field lighting and switchgear, with the Chesterfield Football Association partially reimbursing the City's Park Fund, \$20,000 annually for five years, a total of \$100,000.

Similarly, Ascension Soccer has also approached the City regarding the installation of lighting for Field B5. The Ascension Athletic Association request that we add lights on Field B5, and they would reimburse the City at the pro-rated cost of \$12,000 a year, for five years, a total of \$60,000.

It is important to note that such agreements are gratifying on multiple levels. First, our initial decision to identify those fields which we ultimately expected to have lighting, and subsequently to install all of the underground conduits as well as providing wall space for controllers and switchgear in the concessions buildings, permits us to add these lights at a reasonable cost without degrading the condition of the athletic fields with new trenching and equipment. Secondly, the desire of our athletic association partners to share in the cost of these capital improvements is a testimony to both the quality of both the facility and relationships we have established within the community.

As more fully described in Parks and Recreation Director – Tom McCarthy's memo attached hereto, **I recommend and request that the Parks and Recreation Committee consider and review the proposed agreements for field lighting with both athletic associations. If the Committee reviews favorably, I request that they authorize you, as the City Administrator to**

execute individual agreements with the Chesterfield Football Association, as well as the Ascension Soccer Association, for the installation of field lighting and annual financial recoupment. Once executed, Staff will prepare design and bid documents for these projects. Once bids are received and reviewed, staff will forward a recommendation for consideration by City Council, along with a request for a fund transfer from the Parks Fund – Fund Reserves for the contracted sum. The actual fund transfer will be requested along with the contract approval, but at this time we estimate the Parks Fund, Fund transfer to be approximately \$280,000. Again, \$160,000 of this expense will be directly offset by contributions from the two athletic associations. Further, for budgetary purposes, although the 2011 Fiscal Year is not yet closed and finalized, previous estimates indicated that the end of year Parks Fund – Fund Balance would be more than \$700,000 over the 40% reserve requirement. Also, while it has not yet been reviewed or acted upon, there is an outstanding staff recommendation to consume \$44,000 of this amount for beautification of the Route 141-Olive interchange. Regardless of whether that outstanding recommendation is approved, there are sufficient fund reserves in excess of the 40% reserve policy to fund these field lighting projects.

If you have any questions or require additional information, please let me know.

Attachments

ghid
JGH
2/9/12

Memorandum

To: Mike Geisel, Director of Planning,
Public Works and Parks
From: Tom McCarthy
Date: 2/9/2012
Re: CVAC – Cooperative Field Lighting Proposal



The Parks and Recreation Department has been in contact with the Chesterfield Football Association (CFA) and the Ascension Athletic Association (AAA) with regard to a request for improvements at the Chesterfield Valley Athletic Complex CVAC. With the construction of the football fields at the west end of the CVAC, which have become the home field for the CFA. As we have consistently done with construction of our facilities, although we did not include athletic field lighting with the initial construction of these facilities, we did design and install the underground infrastructure necessary for the future improvements at the time we initially graded the fields. Specifically, we put in all of the underground, electrical conduits, wiring, and pole bases to facilitate the future placement of athletic field lighting on fields A1, A,2 and B5. In each case, all of the underground infrastructure such as sewer lines, conduits, irrigation lines, and communication lines were placed with the original construction so as to avoid damaging the fields each time infrastructure was added.

Our relationship with Chesterfield Football Association (CFA) and the Ascension Athletic Association (AAA) have grown and the programs our both doing extremely well. Both CFA and (AAA) are interested in assisting in funding the installation of the actual light poles and fixtures on two of the football fields and one of the soccer fields at the western end of the CVAC. My staff and I have met with the CFA and AAA and discussed their proposals; we are now looking to Council for further direction. Please note that the description of the proposal differs slightly in terms from that originally offered by the CFA, in order to better meet the City's needs and finances.

- *CFA and AAA desires to complete the originally designed lighting on Athletic Fields A1, A2 and B5. Underground wiring and pole bases are already in place.*
- *CFA and AAA understand and accept that such lighting becomes the property of the CVAC and the City of Chesterfield.*
- *CFA and AAA understand and accept that the City charges a rental premium for use of lighted fields to offset the utility costs associated therewith.*
- *The CFA and AAA understands and accepts that any construction that occurs at the CVAC is under the responsibility and control of the City of Chesterfield, and must be contracted for in a manner consistent with City Policies and Statutory requirements.*

- *The proposed lighting of fields A1, A2 and B5 must be completed prior to the start of the 2012 season.*

The estimated cost to complete the pole and fixture installation is \$280,000. We have worked with Musco and we can use the existing electrical boxes which would give us an additional savings of \$5,000 which would then bring the estimate down to \$275,000. The Chesterfield Football Association is willing to contribute \$100,000 towards this expense over a five year period and AAA is willing to contribute \$60,000 towards the expense over a five year period. The difference in contribution is based on the field usage. It is assumed that the total amount of the project would initially be funded from the Parks Fund - Fund Reserves, and the CFA would commit to an annual premium of \$20,000 in addition to the annual field rental charges, and AAA would commit to an annual premium of \$12,000 in addition to their annual field rental charges for a fixed term of five years.

I request that the CFA & AAA proposal to cost share to complete the lighting on athletic fields A1, A2 and B5, be forwarded to Parks and Recreation Committee for review, consideration and further direction. Mike if you, Mr. Herring or the Council desires to pursue the installation, I would initiate efforts to finalize agreement language with cooperation from City Attorney, Rob Heggie for AAA. CFA contract agreement has been completed by Mr. Heggie and is attached and CFA is on board.

If you have any questions or require additional information, please let me know.

Attachments

- Current Musco Lighting bid
- CFA contract

LETTER OF AGREEMENT

This Agreement is made the 1st day of February, 2012 between the **Chesterfield Football Association ("CFA")** a Missouri not-for-profit corporation, and **the City of Chesterfield, Missouri ("City" or "Chesterfield")** for the purpose of setting out financial responsibility for installation of lights at football fields used by CFA at City's Chesterfield Valley Athletic Complex between August 1 and November 30.

For valuable consideration CFA and the City agree as follows:

1. Installation of Lights. City agrees to install and maintain lights and poles on football fields A1 and A2 at the CVAC Park. It is anticipated that the cost of these lights will not exceed \$ 170,000.00. The lights are and will remain the sole property of the City.

2. CFA Responsibilities. CFA will pay the City, in addition to the regular rental on the fields it rents from the City, \$ 20,000 a year for the next five years to reimburse, partially, the City for the cost of the lights. CFA will make the yearly payment to the City in two installments of \$ 10,000 each when CFA pays its initial field rental deposit and when it makes its final payment for field rentals each year.

3. CFA Field Rentals. For the next five years, from August 1 to November 30 of each year, CFA will have the first option to schedule and rent football fields, A1, A2, A3, A4 and A5, including the two lighted fields, from the City at the Chesterfield Valley Athletic Complex at the City's then field rental rates and subject to the City's field rental rules and regulations rules then in place, that include certain non-use or rest periods. The field rental rates now are \$ 17.00 per hours for lighted fields and A1 and A2 are considered separate fields. This right is not transferable and any fields not leased to CFA each year by March 1 can and will be leased by the City to other users.

4. Entire Agreement. This Agreement is the entire understanding between CFA and the City and supersedes and replaces any previous documents, correspondence, conversations and other written or oral understandings related to this Agreement which are not consistent with or are not contained herein. This Agreement is binding on any successors.

5. Governing Law. In the unlikely event that a dispute arises out of this Agreement such Agreement shall be governed by and construed in accordance with the laws of the State of Missouri. In the event of a dispute regarding the terms of this agreement, the prevailing party to such dispute shall be entitled to recover all cost incurred including a reasonable attorneys fee. Proper venue for any dispute shall be in the Circuit court of St. Louis County.

6. Binding on Successors. This Agreement is binding upon the agents, servants, successors, and assigns, heirs, representatives and any parent corporations, subsidiaries or partners of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

THE CITY OF CHESTERFIELD, MISSOURI

BY: _____
Michael G. Herring, ICMA-CM
City Administrator

CHESTERFIELD FOOTBALL ASSOCIATION

BY: _____
President



January 9, 2012

Tom McCarthy
Chesterfield, Missouri

Re: Budget estimate for Chesterfield West Field
(2) Football Fields
(1) Soccer Field

Thank you for your interest in Musco's Green Generation Lighting® technology. We are pleased to present this information for your preliminary planning purposes. This estimate outlines the benefits, products, and services Musco would provide. Financing solutions provided by Musco Finance are available to minimize any funding challenges you have, subject to credit approval.

This estimate includes lighting equipment and installation. Musco will provide our Light-Structure Green™ – engineered from foundation-to-pole-top in 5 Easy Pieces™ – and Control-Link® systems. Offloading, assembly and installation of the Musco equipment will be provided by a licensed electrical contractor.

Light-Structure Green System Benefits

- **50% Less Operating Cost: Projected 25-year life-cycle operating cost savings is \$94,815 for your project.** Musco's Light-Structure Green reduces life-cycle operating costs by half or more compared to prior technology designed for the same light levels, through energy efficiency, plus controls and maintenance savings. See attached 25-year Life Cycle Cost for details on how this savings was calculated.
- **50% Less Spill Light:** Cuts spill light by 50% compared to Musco's prior industry-leading technology. To ensure your lighting system does not have a negative impact on your community, Musco's system will minimize off-site spill light.
- **100% Maintenance Free for 25 years:** Musco's Constant 25™ comprehensive product assurance and warranty program covers 100% of your maintenance costs, including parts and labor, for the next 25 years. Guarantees light levels, group re-lamp replacement, system monitoring, spot maintenance, and on/off control services. This program is backed by our Lighting Services Team, dedicated to maintaining our customer's sports lighting facilities.

Lighting . . . We Make It Happen.

- **Control & Monitoring System:** Control Link provides flexible control and solid management of your lighting system. On/off control of your lighting system is provided via an easy-to-use web site scheduling system, phone, fax, or email. Our trained Control-Link Central™ staff is available toll-free 24/7. Musco will monitor the performance of your lighting system, and if fixture outages that affect playability are detected, we will contact you and dispatch repair technicians.

We estimate your Football Fields 1 & 2 lighting project will cost\$163,450

We estimate your Soccer Field lighting project will cost.....\$130,500

We estimate both projects purchased together will cost.....\$280,000

Budget Estimate Criteria

- Field size of (2) Football Fields 360'/160' and (1) soccer field 345' x 225'
- Guaranteed light levels of 30 footcandles, within +/- 10% per IESNA guidelines.
- Structural code and wind speed = IBC 2003, 90 MPH
- Musco is a lighting manufacturer and not an electrical contractor. Installation estimates are based upon projects similar in scope.
- Getting electrical power to the site, coordination with the utility, and any power company fees are responsibility of the owner.

Thank you for considering Musco for your sports-lighting needs. We look forward to helping you make your project a success. Please contact me with any questions.

Joe Fox
 Sales Representative
 Musco Sports Lighting, LLC
 Phone: 314-960-2070
 E-mail: joe.fox@musco.com



MUSCO
GREEN GENERATION LIGHTING

EQUIPMENT LAYOUT

GUARANTEED PERFORMANCE

Chesterfield West Fields

Chesterfield, MO

- INCLUDES:**
- Football #1
 - Football #2
 - Football #3
 - Football #4
 - Parking Lot #1
 - Parking Lot #2
 - Soccer#1

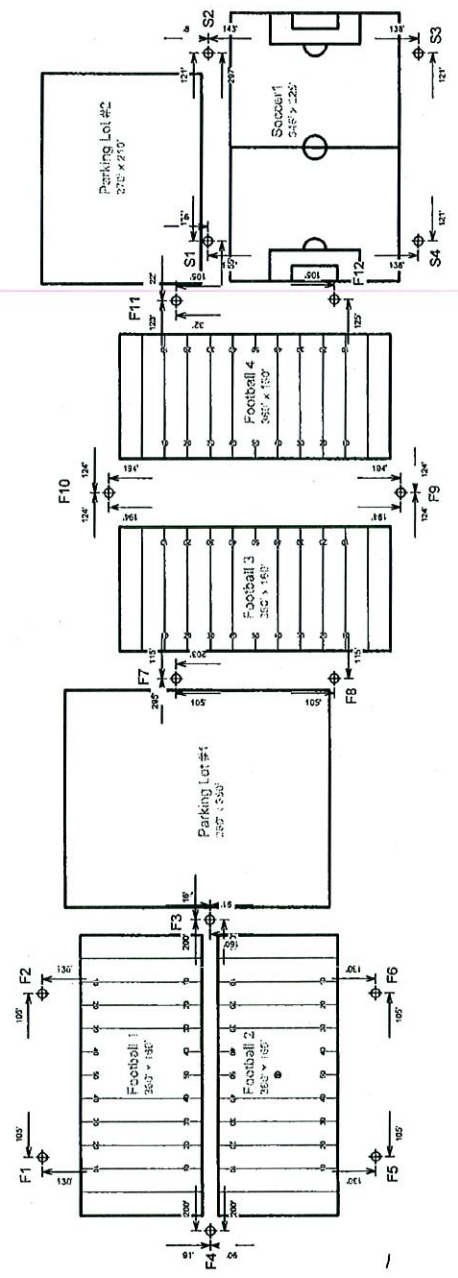
Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume +/- 3% nominal voltage at line side of the ballast and structures located within 3 feet (1m) of design locations.

EQUIPMENT LIST FOR AREAS SHOWN					
QTY	LOCATION	SIZE	WATTAGE	WATTAGE	QTY
			(W)	(VA)	
6	F1, F12	70"	-	-	6
	F2, F4-F6	70"	-	-	6
	F8	70"	-	-	6
1	F3	70"	-	-	1
1	F7	70"	-	-	1
2	F10, F9	80"	-	-	2
1	S1	70"	-	-	1
1	S2	70"	-	-	1
16	S3-S4	70"	-	-	16
			100 WALS		175

This structure utilizes a back-capped mounting configuration.

SINGLE LUMINAIRE AMPERAGE DRAW CHART	
Ballast Specifications	Line Amperage Per Luminaire
(at min power factor)	(at min power)
120/240V/20/24/27/34/7/30/41/45/48/50/54/57/60/63/66/69/72/75/78/81/84/87/90/93/96/99/102/105/108/111/114/117/120/123/126/129/132/135/138/141/144/147/150	120/240V/20/24/27/34/7/30/41/45/48/50/54/57/60/63/66/69/72/75/78/81/84/87/90/93/96/99/102/105/108/111/114/117/120/123/126/129/132/135/138/141/144/147/150



By: Zola Pfaallje
File #: 116841
Date: 06-Nov-09

Pole locations (φ) dimensions are relative to 0.0 reference point(s) ⊗
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Corporate: 100 1st Ave West · PO Box 808 · Oskaloosa, IA 52577 · 641/673-0411 · 800/825-6020 · Fax: 641/673-4852
Manufacturing: 2107 Stewart Road · PO Box 260 · Muscatine, IA 52761 · 563/263-2281 · 800/756-1205 · Fax: 800/374-6402
Web: www.musco.com · Email: lighting@musco.com



January 10, 2012

Tom McCarthy
Chesterfield, Missouri

Re: Budget estimate for Chesterfield West Field
(2) Football Fields
(1) Soccer Field

Thank you for your interest in Musco's Green Generation Lighting® technology. We are pleased to present this information for your preliminary planning purposes. This estimate outlines the benefits, products, and services Musco would provide. Financing solutions provided by Musco Finance are available to minimize any funding challenges you have, subject to credit approval.

This estimate includes lighting equipment and installation. Musco will provide our Light-Structure Green™ – engineered from foundation-to-poletop in 5 Easy Pieces™ – and Control-Link® systems. Offloading, assembly and installation of the Musco equipment will be provided by a licensed electrical contractor.

Light-Structure Green System Benefits

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Lighting . . . We Make It Happen.



January 9, 2012

Tom McCarthy
Chesterfield, Missouri

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We estimate your lighting project will cost between \$275,000 and \$285,000.

Budget Estimate Criteria

- Field size of (2) Football Fields 360'/160' and (1) soccer field 345' x 225'
- Guaranteed light levels of 30 footcandles, within +/- 10% per IESNA guidelines.
- Structural code and wind speed = IBC 2003, 90 MPH
- Musco is a lighting manufacturer and not an electrical contractor. Installation estimates are based upon projects similar in scope.
- Getting electrical power to the site, coordination with the utility, and any power company fees are responsibility of the owner.

Thank you for considering Musco for your sports-lighting needs. We look forward to helping you make your project a success. Please contact me with any questions.

Joe Fox
Sales Representative
Musco Sports Lighting, LLC
Phone: 314-960-2070
E-mail: joe.fox@musco.com



PASSIVE RECREATION
OUTDOOR GYM
WETLAND DEVELOPMENT

PARKING LOT TOTALS

WEST PARKING LOT #1	228
WEST PARKING LOT #2	82
CENTRAL PARKING LOT	624
EAST PARKING LOT #1	797
EAST PARKING LOT #2	124
MAINTENANCE FACILITY	49
LOOP ROAD	355

PG	PLAYGROUND	BENCH
(A) (B) (C) (D) (E) (F) (G)	FULL SERVICE CONCESSIONS AND RESTROOMS	ENTRY MONUMENT SIGN
(H) (I) (J) (K) (L) (M) (N) (O)	VENDING SERVICE AND RESTROOMS	
(P) (Q) (R) (S) (T) (U) (V) (W) (X) (Y) (Z)	PUMP HOUSE	
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ICE FIELDS

DATE: August 1, 2011
TO: Michael G. Herring, City Administrator
FROM: Mike Geisel, Director of Planning, Public Works & Parks
SUBJECT: Meeting Minutes – 7/28/2011 Parks and Recreation Committee

A meeting of the Parks and Recreation Committee took place on Thursday, July 28, 2011. Those in attendance included Chairperson Elliot Grissom, Ward 2, Councilmember Barry Flachsbart, Ward 1, Councilmember Mike Casey, Ward 3 and Councilmember Bob Nation, Ward 4. Also in attendance were Councilmember Derek Grier, Ward 2, Councilmember Randy Logan, Ward 3, Councilmember Connie Fults, Ward 4, Director of Planning, Public Works & Parks Mike Geisel, Assistant Director of Parks & Recreation Steve Jarvis, Superintendent of Recreation Operations Kari Johnson, and Executive Secretary Kathy Lantz.

Chairperson Grissom called the meeting to order at 5:30 p.m.

Agenda Item #1: Approval of Minutes –

Councilmember Flachsbart made a motion to approve the March 31, 2011 Minutes of the Parks and Recreation Committee Meeting. The motion was seconded by Councilmember Casey and passed by a voice vote of 4-0.

Agenda Item #2: Committee Assignments –

The following Committee recommendations were made:

Vice Chair – Councilmember Nation, Ward 4

Liaisons:

Beautification Committee–Councilmember Casey, Ward 3

Chesterfield Citizens for the Environment Committee–Councilmember Grissom, Ward 2

Parks and Recreation Citizens Advisory Committee–Councilmember Flachsbart, Ward 1

Councilmember Casey made a motion to approve the above slate for Vice Chair and Committee liaisons. The motion was seconded by Councilmember Flachsbart and passed by a voice vote of 4-0.

Mr. Geisel stated that he will notify the committees who their liaison is so they may receive meeting notices.

Agenda Item #3: CVAC FIELD LIGHTING IMPROVEMENT PROPOSAL

Mike Geisel, Director of Planning, Public Works & Parks, distributed an aerial view of the Chesterfield Valley Athletic Complex (CVAC).

Mr. Geisel stated that the Chesterfield Football Association (CFA) uses four playing fields and two practice areas at the CVAC. The CFA brings in portable light power plants to surround the fields. The practice fields, on the north side of the levee, are exclusively used for practices since they are scheduled into the night. Mr. Geisel stated that all of the underground, electrical conduits, wiring and pole bases to facilitate the future placement of athletic field lighting was designed and installed at the time that the City initially graded the fields. The CFA would like to light fields A-1 and A-2 for practices. Fields A-1 and A-2 are the westernmost fields at the athletic complex. The cost to complete the lighting of these fields is estimated to be \$170,000.00. CFA is willing to contribute \$100,000.00 towards that cost. Mr. Geisel suggested the remainder would be funded out of the Parks Fund - Fund Reserves which currently is approximately \$357,585 above the stated 40% reserve policy. Mr. Geisel reminded the Committee that the value of the 40% threshold changes annually with the operating budget and the fund reserve number is dependent on both revenue and expenditures. The request of the Committee tonight is to proceed and fully fund the installation of the lights at a cost \$170,000.00 from the Parks Fund Fund Reserves, subject to execution of a binding contract with the CFA which requires them to pay an annual \$20,000 premium for five years. This amount would be over and above the annual field rental charges of the CFA. The lights would become the property of the City of Chesterfield and when the fields are rented by users, the City charges a premium for use of lighted fields to cover additional utility and operational costs for the lights.

Mr. Geisel stated that if the Committee desires to pursue the installation, Staff would initiate efforts to develop agreement language that is legally binding with cooperation from City Attorney Rob Heggie and the proposal would be brought back to the Committee and City Council for final approval.

Mr. Geisel stated that CFA originally was going to pay \$70,000.00 towards the lights but now is offering to pay \$100,000.00. Mr. Geisel stated the CFA loves the complex. Our maintenance workers paint their logos/names on the fields and the CFA now considers the CVAC their home field. Mr. Geisel stated this there are 28 teams that are trying to get practice time before games start. The CFA is only looking at having practices during the week under the lights and not their week-end games.

Mr. Jarvis stated that, in time, the CFA would offset some of donation by avoiding the continued use of rented portable lights.

Mr. Jarvis stated that lighting also illuminates the parking lots and will help with security. Mr. Jarvis stated that the lights are warranted through Musco Lighting.



Mr. Jarvis stated that the CVAC field plan usage plan prescribes a mix of use and rest time to ensure the integrity of the fields. Staff has discussed this with the CFA to ensure that the lights would not be used to over-use the fields, thereby damaging them or increasing our maintenance costs.

Mr. Geisel stated that the CFA has been advised that the City does not want to intensify the use of the fields, but that game or practice schedules could be shifted. The City is not going to allow the CFA to abuse the fields by over-playing them just because they can with the lights.

Mr. Geisel stated that the CFA does not, and would not have exclusive rights to the CVAC fields with lights, and that these fields could be used by other users and other uses.

Mr. Jarvis stated that if there were other opportunities to use the lights (other sports) and they fit into the CVAC's field usage plan and we have those extra hours, it gives the City flexibility to add other uses to it.

Mr. Geisel stated that the field charges are reviewed and established annually. Mr. Geisel stated that the CFA originally was willing to fund the construction up front, and have their annual rentals decreased by the City's share. Apparently, they are confident that they have the revenue to fund this proposal. Mr. Geisel stated that the CFA has assured the City that they will not have any problem raising the money. Mr. Geisel stated that the lighting would be completed by August, 2012. Mr. Geisel re-stated that the entire proposal is subject to development of a contract agreement wherein the City is assured of receiving the reimbursement portion of the CFA funds. The agreement will be brought back to this committee and subsequently the full Council for approval and authorization.

 **Councilmember Casey made a motion for Staff to pursue the CFA field lighting proposal and bring the final contract agreement back to the Committee. The motion was seconded by Councilmember Flachsbart and passed by a voice vote of 4-0.** 

Mr. Geisel stated that a second request of the CFA is to purchase and donate to the City, a new scoreboard with video display. The CFA wants to update their previously donated scoreboard. While they understand that the scoreboards will become the property of the City, the CFA will use the scoreboard and video display during their field rentals. There will be no financial outlay by the City. The CFA would use the video display to recognize sponsors and contributors to their program. Such advertising displays would only be allowed during their field rentals and at no other time. The sign would face away from the highway and advertising would only be seen on the fields during CFA rentals and not from the highway. The video messaging scoreboard is allowed by City code due to an exemption for athletic scoreboards. Dimensions for the sign have not yet been determined.

Mr. Geisel stated that presently during games, the CFA teams put out banners and put them in the ground which is prohibited.

Councilmember Logan requested that the back of the sign not be used for advertising.

Mr. Geisel stated that perhaps the back of the sign could say 'Chesterfield Valley Athletic Complex.'

Councilmember Flachsbart requested that City Council see what would be on the back of the sign.

Councilmember Casey made a motion to allow use of the video scoreboard contingent upon City Council approval of the wording on the back of the sign. The motion was seconded by Councilmember Flachsbart and passed by a voice vote of 4-0.

Mr. Geisel stated that the City has a good relationship with all of the groups that rent fields from us. CVAC has installed batting cages for the baseball teams and is continuing to reinvest in the complex. Mr. Geisel stated that there is a partnership with the big groups and that the complex is their home field.

Councilmember Fults stated that the new F-Quad looks wonderful.

Agenda Item #4: MASCOT COMPETITION -

Kari Johnson, Superintendent of Recreation Operations, stated that Kevin Schuh, Recreation Specialist, approached her with the idea of developing a mascot competition for the Parks and Recreation Department. A mascot would give a 'face' to the Department. Ms. Johnson stated that a mascot competition would involve Chesterfield residents, businesses and organizations. The competition would not involve any cost to the City. The competition will drive traffic to the City's websites, Facebook and Twitter, as well as advertise the facilities the City has to offer and our upcoming programs and special events.

Ms. Johnson stated that suggestions would be submitted and then a top ten list would be voted on through Facebook. Ms. Johnson stated that the Committee would make the final decision on the mascot. Ms. Johnson stated that the Committee also has the option not to choose a mascot.

Councilmember Logan asked if any monies needed to be budgeted for a mascot costume.

Mr. Geisel stated that it may only start with an image on the website or on paper materials for upcoming events but no materials or costuming has been considered beyond that at this time.

Councilmember Grier asked about the various ways to promote this mascot competition.

Ms. Johnson stated that various ways would include Facebook, Twitter, e-mail, websites, businesses, fliers, Chamber of Commerce and Chesterfield Arts.

Councilmember Grier suggested asking various media outlets to help promote and publicize the competition.

Mr. Jarvis stated that the campaign itself will help promote and educate people on what the Parks and Recreation Department has to offer.

Ms. Johnson stated that the duration of the actual competition would take approximately four (4) weeks.

Councilmember Casey made a motion to allow Staff to conduct a mascot competition with the final decision whether or not to adopt a mascot to be approved by City Council through the Parks and Recreation Committee. The motion was seconded by Councilmember Nation and passed by a voice vote of 4-0.

Agenda Item #5: CAMP WYMAN -

Ms. Johnson presented a flier promoting Chesterfield Day at Camp Wyman in Eureka on Saturday, October 22. The Adventure Challenge idea was presented by Becky Dooley, Recreation Supervisor. Youngsters beginning with the age of 3 may participate in a program where they would learn about living things in our lakes and streams, their life cycles and the ecological roles they play in a variety of Aquatic Environments. The program begins at 9:00 am and concludes at 12:30 p.m. after lunch. The cost for this program is \$25.00 per person with a minimum number of 10 participants required.

Ms. Johnson stated that the other program is the Ultimate Challenge High Ropes and Zipline Course. Participants must be at least 12 years old. This challenge course will culminate in a breathtaking 150' Zipline through the trees. This program begins at 9:00 am, with lunch at noon and the program ending at 3:00 pm. The charge for this course is \$50.00 per person with a minimum of 10 participants.

Mr. Geisel stated that Camp Wyman does many activities for the under-privileged youth but also have many corporate programs. Camp Wyman looks to supplement their non-program time with corporate events. Mr. Geisel stated that it is a good partnership with a very good organization and our residents have access to their facilities and then the City can promote their camps.

Mr. Geisel stated that this item is for information only.

Agenda Item #6: DEPARTMENT UPDATES -

Eberwein Park

Mr. Jarvis gave a power point presentation showing the development of Eberwein Park.

Mr. Jarvis stated that there will be an invitation-only ribbon cutting ceremony on Wednesday, August 31 and the park will be open to the public on Thursday, September 1 with the dog park open only to Chesterfield residents. Mr. Jarvis stated that Becky Dooley, Recreation Supervisor, will be having a few vendors available for the opening two days (September 1 and 2), Staff will instruct on dog park etiquette and sell dog tags.

Mr. Jarvis stated that a 'farm' theme will be used throughout the park including a split rail fence. Aimee Nassif, Director of Planning, and Mr. Jarvis went to the manufacturer and had features customized for the restroom and pavilion. The restroom is a pre-fabrication structure that was built off-site and then brought to the park. The restroom and pavilion are painted red and have tin roofs to continue the 'farm' theme. There is not a large, concrete parking lot but pull-in parking with approximately 24 parking spaces.

Mr. Jarvis stated that most of the landscaping will take place in the fall when the weather is cooler.

Mr. Jarvis stated that the trail around the park consists of crushed stone which is similar to the Riparian Trail and is compacted so it will not wash out. The trail will wrap around the entire park.

Mr. Geisel stated that the trail around the park was not part of the project that the City funded. It was funded by the Municipal Parks Grant Commission. Staff is not yet sure what the final reimbursement value of the Municipal Parks Grant will be. The Commission authorized \$200,000.00 and the City has only committed \$80,000.00 on the trail thus far. Staff is hoping to discuss additions and expansions to the trail that would be funded by the unused portion of the grant. After final reimbursements are determined, Staff will ask that City Council increase both the revenue and expense sides of the budget to reflect the reimbursement by the Municipal Parks Grant Commission.

Mr. Jarvis stated that there will be a rain garden feature at the bottom of the dog park that will not be put in until fall due to the plantings.

Mr. Jarvis stated that there will be one main gate with a keypad for members for entry into the dog park and then separate gates into the all-dog and small dog areas. There will be two gates into the dog park so that there is security if there is an over-aggressive dog. There will also be a water feature in the dog park area to serve as a cooling station for the dogs.

Mr. Geisel stated that the City is re-launching the Chesterfield Living Legacy program which allows for residents to donate trees, benches, picnic tables, etc. in City parks. A plaque indicates the donor. Staff is re-creating the form and, when complete, will put a copy in everyone's mailbox.

Riparian Trail

Mr. Jarvis stated that the Riparian Trail will open on Saturday, July 30.

Mr. Geisel stated future phases of the Riparian Trail (Phases II and III) are dependent upon acquiring property from Sachs Properties.

Mr. Geisel invited the Committee to lunch at the Parks Administrative Building on Monday, August 1, in celebration of Parks Month.

The meeting Committee adjourned their meeting at 6:15 pm.