

## **MEMORANDUM**

**TO:** Planning Commission

**FROM:** Aimee Nassif, Planning & Development Services Director

**DATE:** January 20, 2016

**RE:** Work Session Meeting of the Planning Commission  
**January 25, 2016 – 6:45 p.m.**

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The next meeting of the Work Session of the Planning Commission has been scheduled for **Monday, January 25, 2016 at 6:45 p.m.** in Conference Room 101 at the Chesterfield City Hall, 690 Chesterfield Parkway West.

The Planning Commission will meet at **7:00 p.m.** in Council Chambers. The Agenda is attached.