

I.A. MEMORANDUM



TO: Michael G. Herring, City Administrator

FROM: Mike Geisel, Director of Planning & Public Works

SUBJECT: Planning & Public Works Committee Meeting Summary
January 8, 2009

A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, January 8, 2009 in Conference Room 101.

In attendance were: **Chair Dan Hurt** (Ward III); **Councilmember Bruce Geiger** (Ward II); and **Councilmember Bob Nation** (Ward IV).

Also in attendance were: Councilmember Mike Casey (Ward III); Michael Herring, City Administrator; Mike Geisel, Director of Planning & Public Works; Brian McGownd, Public Works Director/City Engineer; and Kristine Kelley, Administrative Assistant.

The meeting was called to order at 5:30 p.m.

I. APPROVAL OF MEETING SUMMARY

A. Approval of the December 4, 2008 Committee Meeting Summary

Councilmember Nation made a motion to approve the Meeting Summary of December 4, 2008. The motion was seconded by Councilmember Geiger and **passed** by a voice vote of 2 to 0 with 1 abstention.

II. OLD BUSINESS

A. **Metropolitan Sewer District (MSD) Response to Flooding – Hurricane Ike**

The Committee is in concurrence with Staff and Legal Counsel to send out the detailed letter prepared for the residents affected by events that took place on September 14, 2008. The letter indicates why the flooding occurred and provides information regarding the Creve Coeur Sanitary Relief Project which is scheduled to begin this spring 2009.

The Committee approved by a voice vote of 3 – 0 to send out the letter prepared by Staff and Legal Counsel to the residents affected by Hurricane Ike.

III. NEW BUSINESS

A. Multi-family Recycling

STAFF REPORT

Michael Herring, City Administrator, reminded the Committee that the Citizens Committee for the Environment (CCE) endorsed the recent 5-year contract extension that was approved between the City and Allied Waste Service. Given the success that this process has had, over the years, in controlling costs and providing recycling services to those residents living in single-family homes, the CCE is recommending that the City explore the possibility of serving those residents living in multi-family developments, with a similar contract.

Mr. Herring would like the opportunity to research options that would allow the same recycling opportunities for multi-family developments as currently provided to single-family residences. If it would be possible to offer this additional service, the amount of recycled material that would be diverted from landfills could be significant.

Mr. Herring summarized his attached memo and asked the Committee to allow the “analysis phase” to begin with the goal of offering a recycling opportunity for those residents living in multi-family developments and, at the same time, potentially lowering the cost by bulk-bidding solid waste collection services for multi-family developments. After all the data has been gathered, Mr. Herring will come back to the Committee with the results. Each development would then be contacted and asked whether they wish to voluntarily participate in the program.

Mr. Herring noted that, when the recycling process began in 1988, there was a two-year notice to all the trash hauling companies of the City’s bid intentions. Staff will confirm with Legal Counsel whether a two-year notice applies, in this instance, as well.

Once that information has been obtained, a “bid-spec” package can/will be designed to offer the lowest possible price to the multi-family developments willing to participate in the program.

Discussion

Various members of the Committee commented as to the amount of work required to gather the information necessary to determine if a bulk-bidding process is feasible. The Committee commended Mr. Herring for his willingness to work on this project. Mr. Herring acknowledged the work involved, but suggested that, until the effort is undertaken, the City won’t know if this is possible.

Councilmember Geiger made a motion to direct Staff to gather information and data for multi-family recycling and the possible bidding of solid waste collection services, for multi-family developments, and to bring that information back to the Committee for further review. The motion was seconded by Chair Hurt and passed by a voice vote of 3 - 0.

B. Amendment to the Chesterfield Landmarks Preservation Commission's (CLPC) Historic Structure Improvement Grant.

STAFF REPORT

Mike Geisel, Director of Planning & Public Works, explained that during 2008, City Council approved a Grant program to provide financial assistance to property owners for restoration and rehabilitation projects for homes listed on the Historic Register. It was recommended that the program requirements be amended to require a minimum of three written bids or price quotes from vendors. The CLPC met and discussed amending the language, as directed by the Planning and Public Works Committee. The CLPC, along with Staff, recommends the following amendment:

“Application Process”, Page 1, section 3 to be amended as follows: **(changes shown in bold)**

1. Provide in writing three (3) separate bids or price quotes from a contractor or vendor **a detailed accounting of** detailing the total cost for the proposed project. This should include labor, materials, etc...

Councilmember Geiger made a motion to approve the Amendment to the Chesterfield Landmarks Preservation Commission's (CLPC) Historic Structure Improvement Grant. The motion was seconded by Chair Hurt and **passed** by a voice vote of 3 - 0.

IV. ADJOURNMENT

The meeting adjourned at 5:45 p.m.