



Jenny
8/19/10

MEMORANDUM

TO: Finance and Administration Committee of City Council
FROM: Kelly L. Vaughn, Director of Finance and Administration *Kelly*
DATE: August 18, 2010
SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Monday, August 23rd in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from July 26, 2010 – Chairperson Randy Logan, Councilmember – Ward III (enclosure)
2. Financial Update – Ms. Vaughn (enclosure)
3. Discussion Regarding “Sprucing Up Chesterfield” – Councilmember Lee Erickson, Councilmember – Ward II
4. Discussion Regarding Internal Controls – Ms. Vaughn (enclosure)
5. Adjournment – Chairperson Randy Logan, Councilmember – Ward III

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK JUDY NAGGIAR AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor John Nations and City Council Customer Service Center
Michael Herring, City Administrator Aimee Nassif, Planning Director

Department Heads

Rob Heggie, City Attorney

Andrea Majoros, Finance/Bus. License Svcs Coordinator

Brian McGownd, PW Director/City Engineer

Brian Whittle, Asst. Director Finance & Admin