

## MEMORANDUM



**TO:** Finance and Administration Committee of City Council

**FROM:** Michael G. Herring, ICMA-CM – City Administrator

**DATE:** June 12, 2015

**SUBJECT:** Finance and Administration Committee Meeting

**The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Wednesday, June 17<sup>th</sup> in Conference Room 101.**

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from September 22, 2014 – Chairperson Barry Flachsbart, Councilmember – Ward I (enclosure)
2. Approval of Minutes from November 20, 2014 F&A Committee of the Whole Budget Meeting – Chairperson Barry Flachsbart, Councilmember – Ward I (enclosure)
3. Review/acceptance of FY2014 Audit and “Comprehensive Annual Financial Report” (CAFR) – Michael G. Herring, City Administrator and Craig D. White, Finance Director (enclosure)
4. Review/discussion re: Process involving grant applications and acceptance – Michael G. Herring, City Administrator and Mike Geisel, Director of Public Services (enclosure)
5. Discussion re: Broadmoor Condos Neighborhood Improvement Dist. (NID) – Libbey Tucker, Community Services and Economic Development Director, Mike Geisel, Director of Public Services, and Jim Eckrich, Public Works Director/City Engineer (enclosure)
6. Proposed modification to Vacation Policy – Craig D. White, Finance Director and Mike Geisel, Director of Public Services (enclosure)
7. Proposed modifications to “Citizen of the Year’ Guidelines” – Libbey Tucker, Community Services and Economic Development Director
8. Discussion re: increasing compensation for elected officials – Mayor Bob Nation
9. Discussion re: FY2016 Budget – Amount budgeted for employee merit increases – Mayor Bob Nation
10. Other – Chairperson Barry Flachsbart, Councilmember – Ward I
11. Adjournment – Chairperson Barry Flachsbart, Councilmember – Ward I

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK VICKIE HASS AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor Bob Nation and City Council  
Michael G. Herring, City Administrator  
Harold V. O'Rourke, Interim City Attorney

Customer Service Center  
Management Team