

MEMORANDUM



TO: Finance and Administration Committee of City Council

FROM: Michael G. Herring, ICMA-CM – City Administrator

DATE: May 23, 2014

SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Wednesday, May 28th in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from February 24, 2014 – Chairperson Derek Grier, Councilmember – Ward II (enclosure)
2. Selection of CO-CHAIR – Chairperson Derek Grier, Councilmember – Ward II
3. Selection of Liaisons to Boards/Commissions/Committees under F&A purview - Chairperson Derek Grier, Councilmember – Ward II
4. Review/acceptance of FY2013 Audit and “Comprehensive Annual Financial Report” (CAFR) – Al Kirchhofer, Daniel Jones & associates and Brian Whittle, Finance Director (enclosure)
5. Proposal re: Bus Shelters – Michael Herring, City Administrator
6. City Hall Phone System Replacement Request – Libbey Tucker, Community Services and Economic Development Director & Matt Haug, Information Technology Manager (enclosure)
7. Contribution to Special Event – Libbey Tucker, Community Services and Economic Development Director (enclosure)
8. Chesterfield Arts – One Time Exception to Contract for 3rd Quarter Payment
9. Adjournment – Chairperson Derek Grier, Councilmember – Ward II

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK VICKIE HASS AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor Bob Nation and City Council
Michael Herring, City Administrator
Rob Heggie, City Attorney

Customer Service Center
Management Team