

MEMORANDUM

TO: Finance and Administration Committee of City Council

FROM: Libbey Malberg, Interim Director of Finance & Admin./
Asst. City Admin for Economic/Community Development

DATE: August 10, 2007

SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Wednesday, August 15, 2007 in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from June 19, 2007–Chairperson Bruce Geiger
2. Discussion regarding Annual Audit (12/31/06) - City Administrator Mike Herring/Mike Williams, Hochschild, Bloom - City Auditors
3. Continued discussion regarding fund reserve policy and possible uses of "excess" fund reserves" - Chairperson Geiger and City Administrator Herring
4. Financial Update – Libbey Malberg, Interim Director of Finance & Admin./Asst. City Admin for Economic/Community Development
5. Adjournment/next meeting date

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK MARTY DEMAY AT (636) 537-6715, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor John Nations
City Council
Michael Herring, City Administrator
Department Heads

Tina Charumilind, Assistant Director of
Finance and Administration
Rob Heggie, City Attorney
Customer Service Center